



BRITISH COLUMBIA  
INSTITUTE OF TECHNOLOGY



JIBC

CANADA'S *leading*  
PUBLIC SAFETY  
EDUCATOR

# MEMORANDUM OF UNDERSTANDING

BETWEEN  
JUSTICE INSTITUTE OF BRITISH COLUMBIA  
AND  
BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY

---

Justice Institute of British Columbia (JIBC) with its main campus in New Westminster, BC, Canada and British Columbia Institute of Technology (BCIT) with its main campus in Burnaby, BC, Canada. *recognizing* their common interests in high quality programming and offering related and complementary programs; *valuing* institutional cooperation; and *wanting* to promote such cooperation in a more structured fashion agree as follows:

## ARTICLE I OBJECTIVES

In the context of the above, it is in the mutual interest of both institutions, their staff, and their students to enter into a Memorandum of Understanding to explore, develop, undertake and evaluate activities in the context of each institute's provincial mandate.

## ARTICLE II SCOPE OF COLLABORATIVE ACTIVITIES

The scope of collaboration on academic and applied research activities under this Memorandum of Understanding may include, but is not limited to, the following:

1. Planning
  - 1.1. Explore opportunities to contribute to each others' planning efforts such as collaborating to meet government training priorities, strategic enrolment management as well as sharing non-confidential data.
  - 1.2. Explore opportunities to collaborate in facilities planning, utilization, and joint operations in support of provincial mandates
  - 1.3. Work together to identify areas for students, employees and employers to participate in partnership projects and initiatives.
  - 1.4. Work together to identify and implement approaches to maximize promotion and marketing abilities internationally in the context of each institutions programmatic areas of strength and government priorities.
2. Scholarly activity and applied research
  - 2.1. Plan and implement joint workshops/events to support the ongoing activity of applied research that benefits students, community and industry constituents.

- 2.2. Share expertise regarding research planning and infrastructure related information
  - 2.3. Work together to identify opportunities for mutually beneficial applied research partnership and where possible and practical, make joint applications to research funding sources.
  - 2.4. Explore options and opportunities to better support faculty in their applied research activities including such actions as joint appointments at both institutions.
  - 2.5. Explore options and opportunities to better support faculty in their teaching abilities and in the scholarship of applied teaching and learning at both institutions.
3. Programming
- 3.1. Investigate and put into place necessary agreements or arrangements, where possible, to support transfer of students and articulation of courses and programs to encourage such transfers. It is recognized that the respective governing bodies of the institutions may need to approve any agreements or arrangements that result.
  - 3.2. Explore the development and implementation of collaborative courses, programs or projects of mutual interest and benefit considering respective institutional mandates.
  - 3.3. Exchange information and expertise to strengthen and expand educational pathways for students at both institutions in support of community and provincial employment needs.
  - 3.4. Investigate opportunities for students and employees from both institutions to participate in projects that engage local businesses and industries through mechanisms such as directed studies, practicums, and undergraduate research/capstone projects.
4. Priorities
- 4.1. Appendix A outlines areas of possible collaboration for the first one to two years and will be reviewed and revised periodically through the respective institutional Vice Presidents.

### **ARTICLE III CONTRIBUTION BY BOTH PARTIES**

Signature of the Memorandum of Understanding does not entail any material, financial or other obligation for either of the two institutions. Specific initiatives are to be considered and agreed upon, on a case by case basis, including the contributions and obligations of each institution.

For each collaborative activity, a working group will be established with participation from both institutions in order to best facilitate effectively working together. The working group may make recommendation to the respective point of contact for either institution for particular actions such as specific Letters of Agreement. Subsidiary agreements, through such Letters of Agreement are to be signed as required, including what, if any financial liability and responsibility is involved for each party and appended to this memorandum.

Each institution will designate an individual as a regular point of contact, and each institution agrees to meet regularly, no less than annually, to review and evaluate activities undertaken through this agreement. Such discussions may give rise to new initiatives.

The designated point of contact for Justice Institute of British Columbia will be: Vice President Academic.

The designated point of contact for British Columbia Institute of Technology will be: Vice President, Education, Research and International.

**ARTICLE IV AMENDMENT AND DURATION OF THE AGREEMENT**

This Memorandum will be in effect from the date of signing for a period of five (5) years at which time it may be reviewed and renewed. Either party may out of this agreement for any reason with thirty (30) days advance notice, in writing.

Signed on behalf of:

**BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY**

**JUSTICE INSTITUTE OF BRITISH COLUMBIA**



\_\_\_\_\_  
Kathy Kinloch, President  
British Columbia Institute of Technology



\_\_\_\_\_  
Dr. Michel Tarko, President / CEO  
Justice Institute of British Columbia

Aug 22 / 14.

Date

Aug 26 / 14

Date

**APPENDIX A**  
**SUGGESTED ACTIVITIES**

1. Investigate opportunities to enhance and revitalize JIBC's Maple Ridge fire simulation facility through student projects.
2. Expand simulation options in health programming
3. Explore/undertake scholarly activity and applied research with simulation
4. Offer joint workshops/faculty development activities to further effective educational approaches particularly with simulation
5. Develop articulation and transfer agreement/s to maximize pathways for students between institutions and into meaningful careers
6. Collaborative programming at the graduate certificate level drawing on existing activity in forensics (BCIT) and intelligence analysis (JIBC)
7. Review and clarify approach/es to supporting first responders to ensure efficiencies in program offerings considering respective mandates
8. Investigate synergies with Program Advisory Boards/Committees