



Innovative education and training for those who make communities safe

Date: November 1, 2007

Competition: 07-57A

APPLICATIONS ARE INVITED FOR THE FOLLOWING NEW FULL-TIME TERM (1 YEAR) POSITION

Position: Primary Care Paramedic Instructor
Academy: Paramedic Academy
Reporting to: Regional Training Coordinator (Vancouver), Accredited Programs, Paramedic Academy

JOB SUMMARY

The Paramedic Academy at the Justice Institute of BC invites applications for the position of Primary Care Paramedic Instructor within the Accredited Programs area. Primary Care Paramedic Programs is responsible for day-day classroom instruction within the Primary Care Paramedic program. This position works collaboratively with the Regional Training Coordinator, Program Faculty and staff to ensure consistent delivery of program objectives and proactively address instructional issues.

This position is primarily based at the Institute's New Westminster campus.

PRIMARY RESPONSIBILITIES:

Classroom teaching and student support functions:

- Has the ability to deliver all portions of the PCP program instruction within the pre-determined curriculum;
- Conducts student evaluations;
- Works collaboratively with the RTC to ensure consistency of delivery in the classroom and proactively address related instructional issues;
- Works collaboratively with the RTC to manage the delivery schedule on a day-to-day basis, and liaises with other Sessional Instructors, Contract Instructors, in this regard;
- Provides written and verbal feedback to the students;
- Documents student progress for student records;
- Facilitates student tutorials and remediations when required;
- Meets with students to review strengths and weaknesses;
- Provides support resources to students during the training program;
- Participates in Accredited Programs meetings as required
- Recommends tutorials and remediations for students when required;
- Serves as a primary link between students and the Regional Training Coordinator;
- Clarifies student content issues with other support instructors;
- Provides facilitation of on-line components and/or liaises with on-line facilitators;
- Assists with the provision of liaison support to students while in the practicum and clinical components of the program
- Performs related duties, as assigned.

QUALIFICATIONS AND REQUIREMENTS:

- PCP or equivalent certification/diploma (or equivalent)
- Completion of the Emergency Services Instructor course, or other equivalent teaching certification. A Provincial Instructor Diploma (or equivalent) would be considered an asset for this position.
- A minimum of 3 years of teaching experience at the PCP level (and/or in a related field) supplemented by 3 years related experience as a PCP level (or higher) paramedic.

Other competencies required:

- Effective communication skills (written and oral)
- The ability to maintain effective working relationships with the Regional Training Co-ordinator, students, Program Manager, Sessional Instructors, Nurse Clinicians, Field Preceptors, and Program Medical Director and others;
- Excellent organizational and problem-solving skills with a proven ability to work under pressure while satisfying students' requests;
- Demonstrated proficiency at the intermediate level in Microsoft Office applications, web browser applications and the use of pda devices.

Note: This position may require the ability to travel, and this may be at short notice. This travel may be significant within the GVRD area and occasionally within the province. A valid drivers license and access to a vehicle are essential for this position.

Additional Information

We intend to fill this position through a selection process that will include a behavioral based interview and reference checks.

SALARY RANGE: Fair Comparison Pay Grade P2 (\$57,510 – \$63,900 per annum).
(Placement on the range depends on qualifications and experience of the successful applicant.)

POSTING DATE: November 1, 2007

CLOSING DATE: November 23, 2007

START DATE: ASAP

END DATE: December 2008 (approx)

Please submit a resume and covering letter quoting Competition #07-57A to:

Human Resources

Justice Institute of British Columbia
715 McBride Boulevard
New Westminster B.C.V3L 5T4
E-mail: hr@jibc.ca (preferred)

For more information on the terms and conditions of this position, please feel free to contact:

Kieran Twohig

Program Manager – Primary Care Paramedic Program
Paramedic Academy, Justice Institute of BC
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The Justice Institute of BC is an equal opportunity employer and is interested in broadening the diversity of its staff. We encourage applications from visible minorities, aboriginal peoples, and persons with disabilities.

