



**Date: November 19, 2009**

**Competition: #09-52**

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**APPLICATIONS ARE INVITED FOR THE FOLLOWING  
NEW FULL-TIME REGULAR POSITION**

**Position:** Specialist, Educational Technology

**School:** Academic Services

**Reporting to:** Director, Academic Services

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**SUMMARY:**

This position will provide collaborative leadership, consultation and practical support for the use of learning technology for the Institute and its Divisions. It will build capacity for educational technology learning processes at the JIBC. The successful candidate will work collaboratively with divisional staff, program advisory committees, faculty and consultants to develop strong and innovative courses and programs.

**PRIMARY RESPONSIBILITIES:**

- Provides collaborative leadership for the Institute and to all of its divisions/academies in the development of instructional design relating to simulation and online learning in current and new courses and programs to advance the JIBC strategic plan.
- Consults, mentors and coaches program directors, program coordinators, and faculty in educational technology related development and instructional design best practices. Participates in the appropriate design, development and conversion of existing and new courses and programs offered. Provides advice and guidance regarding technological teaching methodologies, learning activities and tasks, and assessment practices.
- Facilitates capacity building for JIBC staff in simulation learning settings and online learning technology and techniques such web-based multi-media related materials, synchronous and asynchronous discussion groups, chat groups, simulation scenario and activity design, and others. Collaborates with faculty and course developers how to interpret and translate course objectives into tasks or activities utilizing the appropriate adult learning theory and blended learning environment.
- Works collaboratively with Directors, Program Directors, and Program Coordinators from all content areas to determine how educational technology can best be utilized to enhance learning within the context of JIBC's Applied Learning Model. Collaborates with Technology Services with the use of all educational technologies.
- Manages program development initiatives collaboratively with Divisional leaders to ensure both appropriate academic rigor and applied learning outcomes.
- Represents the Institute on relevant JIBC, community, board, government and post secondary education committees. Maintains high awareness of the latest instructional technologies by developing key contacts at professional organizations and other schools, staying abreast of current literature, and learning and evaluating new technologies.
- Fosters the development of an academic culture and the organizational capacity at the JIBC to create and sustain high quality academic and applied programs.
- Performs other duties, as assigned.

## QUALIFICATIONS & EXPERIENCE:

**Academic:** Masters degree in educational technology, education, or curriculum and instruction. A doctorate or admission to a doctoral program is preferred.

### Related Experience:

Minimum 10 years experience in progressively advanced academically-oriented instruction and leadership roles in public post-secondary.

Minimum of 5 years relevant experience in designing and creating simulation learning courses, activities, and programs, in addition to converting and implementing online educational and training programs. Proven ability to design and write curriculum.

### Other Knowledge/Training:

- Strong collaborative leadership skills.
- Strong consulting skills.
- Strong writing skills.
- Highly motivated, independent self-starter.

The ideal candidate will be: positive, energetic and enthusiastic, a proven relationship builder, passionate about adult education, a team player with a collaborative work style, and comfortable working in a cost-recovery environment.

### Additional Information

We intend to fill this position through a selection process that will include a behavioral based interview and reference checks.

Together with educational opportunities, the JIBC offers excellent recreational facilities, including a gymnasium and weight training room. In addition, the Canada Games Pool is situated right next door.

Please refer to the JIBC website at [www.jibc.ca](http://www.jibc.ca) for additional information about the JIBC.

**SALARY RANGE: \$77,361 - \$85,957 per annum (Fair Comparison Pay Grade P5)**

*(Placement on the range depends on qualifications and experience of the successful applicant.)*

**POSTING DATE: November 19, 2009**

**CLOSING DATE: December 4, 2009**

**START DATE: ASAP**

Please submit a resume and covering letter quoting Competition #09-52 to:

Human Resources  
Justice Institute of British Columbia  
715 McBride Boulevard  
New Westminster B.C.V3L 5T4

E-mail: [hr@jibc.ca](mailto:hr@jibc.ca) (preferred)

For more information on the terms and conditions of this position, please feel free to contact:

Stuart Ruttan  
Specialist, Credentialing  
Justice Institute of BC

Phone: 604-528-5603

E-mail: [sruttan@jibc.ca](mailto:sruttan@jibc.ca)

The Justice Institute of BC is an equal opportunity employer and is interested in broadening the diversity of its staff. We encourage applications from visible minorities, aboriginal peoples and persons with disabilities.



JUSTICE INSTITUTE  
of BRITISH COLUMBIA