

Last Name:		First Name:		Middle Name / Initial:	
I have taken courses after July 2015 at the JIBC: <input type="checkbox"/> Yes <input type="checkbox"/> No JIBC Student Number (if known):					
Address <input type="checkbox"/> Home <input type="checkbox"/> Work					
Street:					
City:		Province:		Postal Code:	
Organization:			Position:		
Contact Information					
Home Phone:			Business Phone:		
Cell or Pager:			Email:		
Personal Information					
Date of Birth (yyyy/mm/dd):			Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		
Immigration Status: <input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Student Visa <input type="checkbox"/> Other Visa <input type="checkbox"/> Non-Canadian Studying Outside Canada <input type="checkbox"/> Other (Specify): If NOT Canadian, specify Citizenship:					
<input type="checkbox"/> I am of Aboriginal Heritage <input type="checkbox"/> Métis <input type="checkbox"/> First Nations <input type="checkbox"/> Inuit <input type="checkbox"/> Status <input type="checkbox"/> Non-Status			Previous Name (if any):		
Disabilities or Special Requirements (please describe):					
Certificate (fees are non-refundable and non-transferable)					
<input type="checkbox"/> Certificate in Applied Leadership (\$75)					
<input type="checkbox"/> Associate Certificate in Training and Facilitation (\$75)					
<input type="checkbox"/> Associate Certificate in Leadership and Conflict Resolution (\$75)					
<input type="checkbox"/> Certificate in Advanced Facilitation and Consultation (\$75)					
Payment Information (Please note that your application fee is non-refundable)					
<input type="checkbox"/> Cheque Enclosed (payable to JIBC)		<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard		* If paying by credit, please fill in your credit information after printing *	
Card Number:		Expiry Date:		Security Code:	
Name on Card:		Cardholder Signature:			
Billing Information (If this is to be charged to an organization)					
Organization:					
Department:		Contact:			
Applicant Signature:			Date:		

The Justice Institute of British Columbia respects your privacy. Personal information that you provide is collected pursuant to federal and provincial privacy legislation. It is collected for the purpose of administering admissions, registration, education programs, financial assistance and awards, student support services, graduation, alumni affairs and advancement, and for the purpose of statistical reporting. It may be disclosed to other educational institutions, federal and provincial government departments, co-sponsoring organizations, and the JIBC Alumni Association. Personal information is reported to Statistics Canada under the legal authority of the Statistics Act (see <http://www.statcan.gc.ca/eng/survey/participant01>). If you require further information see: <http://www.jibc.ca/privacy> or contact the Office of the Registrar.

Send completed form to: admissions@jibc.ca OR by fax to (604) 528-5653 OR mail to:
 JIBC / Admissions 715 McBride Blvd. New Westminster, BC V3L 5T4
 Phone: (604) 528-5632 or Toll Free: 1 (888) 799-0801
www.jibc.ca/leadership

Library Services and Resources for Students

www.jibc.ca/library

- Always feel free to contact the JIBC Library at library@jibc.ca or 604-528-5599 with any questions.
- **eResources:** **ALL** JIBC students (whether taking one course or a full program) are eligible for the Username & Password to access the eResources from off-campus. The password always expires on August 31st. The Username and Password will be included in course materials or is available from the Library.
 - eResources include: online articles, eBooks, eNewspapers, Canadian case law and legislation, and streaming media (videos) from sources such as National Film Board, CBC, Criminal Justice & Public Safety.
- **Borrowing:** In addition to eResource access, JIBC students enrolled in a **PROGRAM** have **full borrowing privileges** from the Library.
 - The Library provides a **free mailing service** to all students registered in a JIBC **PROGRAM**.
 - Students may borrow while on-campus, and, if necessary, the Library will provide an envelope and mailing label to return items to the Library (e.g. for students unable to visit the New Westminster campus).
 - Students may call or email the Library to request items be mailed to them. When the items are mailed, students are provided with a postage-paid return mailing label.
 - Students who are *NOT* in a Program may request JIBC Library *books* by visiting their public, college/university or corporate Library to request an *interlibrary loan*.
- **Research Help:** All students may call, email or visit the Library for help with research. This includes help finding articles, books, DVDs, and more.
- **APA Citation:** All sources must be cited in APA Style. Use the APA Subject Guide <http://libguides.jibc.ca/apa> or contact a Librarian.
- **AskAway:** An online library chat reference service available to students. It goes beyond JIBC Library hours, so is a great resource to use when the JIBC Library is closed. Check Library webpage for hours.
- **WriteAway:** An online writing support service where students can submit an essay (online) and receive feedback with suggestions for improvement, within 24-48 hours. Check the **Writing Centre** on the Library webpage.