



**JIBC**

School of Public  
Safety & Security

Fire & Safety  
Division

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[www.jibc.ca](http://www.jibc.ca)

## Proctor Selection Criteria

All exam proctors must be approved by Fire & Safety Division staff.  
All proctors agree to proctor on a voluntary basis.

This approval process is completed after exam registration forms are received by the  
Fire & Safety Division.

Proctors may include:

- High school, university or college instructors
- An external professional not associated with the Fire Service
- JIBC certified evaluator who has been active during the last 12 months
- Other candidates accepted by the Fire & Safety Division

Exam Access:

- Exam(s) are sent directly to approved proctors
- Students do not have access to exam(s) prior to the established exam date(s)
- If the date for the exam has to be changed, students must notify the Fire & Safety Division by emailing the specific program e-mail from this list below:
  - Basic Fire Fighter [basicffexams@jibc.ca](mailto:basicffexams@jibc.ca)
  - Fire Fighter I [ff1exams@jibc.ca](mailto:ff1exams@jibc.ca)
  - Fire Fighter II [ff2exams@jibc.ca](mailto:ff2exams@jibc.ca)