

<b>Current Licensing Officers</b>		
<b>Applicant Profile</b>	<b>Enrolled to complete the full speciality certificate</b>	<b>Enrolled in up to 3 courses – not planning to complete the speciality certificate</b>
<b>Criteria for Bursary</b>	<ul style="list-style-type: none"> <li>• Has met entrance requirements for the program;</li> <li>• Has applied for, and been accepted into the program;</li> <li>• Currently employed full-time as a Licensing Officer within a BC Health Authority. Eligibility for access to the bursary award ends with the end of employment as a Licensing Officer in a BC Health Authority</li> <li>• Award may be used towards: <ul style="list-style-type: none"> <li>○ Payment of tuition for a CCLO course completed at the JIBC;</li> </ul> </li> <li>• Bursaries must be applied for and used for courses in the Fall 2017 and Winter 2018 period (i.e., Sept. 2017 –April. 2018)</li> </ul>	<ul style="list-style-type: none"> <li>• Applicant wants to enrol in a maximum of 3 courses within the CCLO Program for <b>professional development</b> purposes only (does not intend to complete the certificate)</li> <li>• Applicant must meet the pre-requisite requirement for any course in which they is enrolled.</li> <li>• Currently employed full-time as a Licensing Officer within a BC Health Authority. Eligibility for access to the bursary award ends with the end of employment as a Licensing Officer in a BC Health Authority</li> <li>• Award is to be used towards payment of partial tuition for up to 3 courses in the CCLO program at the JIBC.</li> <li>• Bursaries must be applied for and used for courses in the Fall 2017 and Winter 2018 period (i.e., Sept. 2017 –April. 2018)</li> </ul>
<b>Value of Award</b>	<ul style="list-style-type: none"> <li>• \$300 per course enrolment in a CCLO course</li> <li>• Up to 20 bursaries in this category will be awarded each term</li> <li>• Bursaries will be awarded to eligible learners on a first come first served basis</li> <li>• Learners may apply for bursaries in a maximum of two courses in each term</li> <li>• If available, the second course bursary will be awarded after all eligible applicants who applied for the funding have received their bursary for their first course</li> </ul>	<ul style="list-style-type: none"> <li>• \$300 per course enrolment in a CCLO course</li> <li>• Up to 5 bursaries in this category will be awarded each term</li> <li>• Bursaries will be awarded to eligible learners on a first come first served basis</li> <li>• Learners may apply for bursaries in only one course each term</li> </ul>
<b>Disbursement Process</b>	<ul style="list-style-type: none"> <li>• Learner applies for the program (if not already enrolled)</li> <li>• Learner is accepted to the program (if not already enrolled)</li> <li>• For course enrolments the learner will pay the full course fee up front; then apply for the bursary.</li> <li>• JIBC will apply the amount to the learner’s account and send a reimbursement to the learner.</li> <li>• If the applicant withdraws from the course, regular refund policies are</li> </ul>	<ul style="list-style-type: none"> <li>• Learner submits Professional Development Plan to the Program Manager indicating which course(s) they intends to complete in the program.</li> <li>• Learner registers for the course and pays tuition in full.</li> <li>• Learner applies for bursary award</li> <li>• JIBC reimburses the learner to the maximum for each course.</li> <li>• If the applicant withdraws from the course, regular refund policies are applicable (the bursary will not be refunded)</li> </ul>

	applicable (the bursary will not be refunded)	
<b>Program Completion Requirements</b>	<ul style="list-style-type: none"> <li>Learner must enrol in any courses for which they wish to use the bursary funds between September 2017 and April 2018 (inclusive).</li> </ul>	<ul style="list-style-type: none"> <li>Learner must enrol in any courses for which they wish to use the bursary funds between September 2017 and April 2018 (inclusive).</li> </ul>
<b>Additional Notes</b>	<ul style="list-style-type: none"> <li>Program application fees are the responsibility of the learner.</li> <li>Bursary funds may only be used towards courses in which a learner is enrolled for the first time. Repeated courses are not eligible for bursary awards.</li> <li>Students will only receive one bursary per course and cannot combine multiple awards</li> </ul>	<ul style="list-style-type: none"> <li>Bursary funds may only be used towards courses in which a learner is enrolled for the first time. Repeated courses are not eligible for bursary awards.</li> <li>Students will only receive one bursary per course and cannot combine multiple awards</li> </ul>

## New Student Enrolled to Complete the Full Program

<b>Applicant Profile</b>	<ul style="list-style-type: none"> <li>• New applicant to the program               <ul style="list-style-type: none"> <li>○ Is not currently employed as a Licensing Officer within any BC Health Authority</li> <li>○ Has not taken any courses in the program</li> <li>○ Has formally applied to the program and been accepted</li> </ul> </li> </ul>
<b>Criteria for Bursary</b>	<ul style="list-style-type: none"> <li>• Learner is a BC Resident</li> <li>• Has met academic entrance requirements for the program;</li> <li>• Has applied for, and been accepted into the program;</li> <li>• Award may be used towards payment of tuition for a CCLO course completed at the JIBC;</li> <li>• Bursaries must be applied for and used for courses in the Fall 2017 and Winter 2018 period (i.e., Sept. 2017 –April 2018)</li> </ul>
<b>Value of Award</b>	<ul style="list-style-type: none"> <li>• \$300 per course enrolment in a CCLO course</li> <li>• Up to 10 bursaries in this category will be awarded each term</li> <li>• Bursaries will be awarded to eligible learners on a first come first served basis</li> <li>• Learners may apply for bursaries in a maximum of two courses in their first term of study</li> <li>• If available, the second course bursary will be awarded after all eligible applicants who applied for the funding have received their bursary for their first course</li> </ul>
<b>Disbursement Process</b>	<ul style="list-style-type: none"> <li>• Learner applies for the program (if not already enrolled)</li> <li>• Learner is accepted to the program (if not already enrolled)</li> <li>• For course enrolments the learner will pay the full course fee up front; then apply for the bursary.</li> <li>• JIBC will apply the amount to the learner's account and send a reimbursement to the learner.</li> <li>• If the applicant withdraws from the course, regular refund policies are applicable (the bursary will not be refunded)</li> </ul>
<b>Additional Notes</b>	<ul style="list-style-type: none"> <li>• Program application fees are the responsibility of the learner.</li> <li>• Learner must enrol in any courses for which they wish to use the bursary funds in the Fall 2017 and Winter 2018 period (i.e., Sept. 2017 –April 2018)</li> <li>• Bursary funds may only be used towards courses in which a learner is enrolled for the first time. Repeated courses are not eligible for bursary awards.</li> <li>• Students will only receive one bursary per course and cannot combine multiple awards</li> </ul>

<b>Aboriginal Learner</b>	
	<b>Enrolled to complete the full speciality certificate</b>
<b>Applicant Profile</b>	<ul style="list-style-type: none"> <li>Aboriginal Learner enrolled to complete the full speciality certificate</li> </ul>
<b>Criteria for Bursary</b>	<ul style="list-style-type: none"> <li>Is an Aboriginal Learner who is a BC Resident</li> <li>Has met academic entrance requirements for the program;</li> <li>Has applied for, and been accepted into the program;</li> <li>Award may be used towards payment of tuition for a CCLO course completed at the JIBC;</li> <li>Bursaries must be applied for and used for courses in the Fall 2017 and Winter 2018 period (i.e., Sept. 2017 –April 2018)</li> </ul>
<b>Value of Award</b>	<ul style="list-style-type: none"> <li>\$300 per course enrolment in a CCLO course</li> <li>Up to 10 bursaries in this category will be awarded each term</li> <li>Bursaries will be awarded to eligible learners on a first come first served basis</li> <li>Learners may apply for bursaries in a maximum of two courses</li> <li>If available, the second course bursary will be awarded after all eligible applicants who applied for the funding in this award category have received their bursary for their first course</li> </ul>
<b>Disbursement Process</b>	<ul style="list-style-type: none"> <li>Learner applies for the program (if not already enrolled)</li> <li>Learner is accepted to the program (if not already enrolled)</li> <li>For course enrolments the learner will pay the full course fee up front; then apply for the bursary.</li> <li>JIBC will apply the amount to the learner’s account and send a reimbursement to the learner.</li> <li>If the applicant withdraws from the course, regular refund policies are applicable (the bursary will not be refunded)</li> </ul>
<b>Additional Notes</b>	<ul style="list-style-type: none"> <li>Program application fees are the responsibility of the learner.</li> <li>Learner must enrol in any courses for which they wish to use the bursary funds in the Fall 2017 and Winter 2018 period (i.e., Sept. 2017 –April 2018)</li> <li>Bursary funds may only be used towards courses in which a learner is enrolled for the first time. Repeated courses are not eligible for bursary awards.</li> <li>Students will only receive one bursary per course and cannot combine multiple awards</li> </ul>