



MEMORANDUM OF UNDERSTANDING

BETWEEN
JUSTICE INSTITUTE OF BRITISH COLUMBIA
AND
CAMOSUN COLLEGE

Justice Institute of British Columbia (JIBC) with its main campus in New Westminister, BC, Canada and Camosun College (CAM) with its main campus in Victoria, Canada *recognizing* their common interests in high quality programming and offering related and complementary programs; *valuing* institutional cooperation; and *wanting* to promote such cooperation in a more structured fashion agree as follows:

ARTICLE I OBJECTIVES

In the context of the above, it is in the mutual interest of both institutions, their staff and faculty, and their students to enter into a Memorandum of Understanding to explore, develop, undertake and evaluate activities in the context of each institution's mandate, vision, mission, and strategic directions.

ARTICLE II SCOPE OF COLLABORATIVE ACTIVITIES

The scope of collaboration on academic and applied research activities under this Memorandum of Understanding may include, but is not limited to, the following:

1. Planning
 - 1.1. Explore opportunities to contribute to each others' planning efforts such as collaborating to meet government education and training priorities, strategic enrolment management as well as sharing non-confidential data and other forms of information.
 - 1.2. Explore opportunities to collaborate in facilities planning, utilization, and other joint operations.
 - 1.3. Work together to identify areas for students, employees and employers to participate in partnership projects and initiatives.
 - 1.4. Work together to identify and implement approaches to maximize promotion and marketing abilities internationally in the context of each institutions programmatic areas of strength and government priorities.
2. Scholarly activity and applied research
 - 2.1. Share expertise regarding research planning and infrastructure related information.
 - 2.2. Work together to identify opportunities for mutually beneficial applied research partnership and where possible and practical, make joint applications to research funding sources.

- 2.3. Explore options and opportunities to better support faculty in their applied research activities including such actions as appointments at both institutions.
 - 2.4. Explore options and opportunities to better support faculty in their teaching abilities and in the scholarship of applied teaching and learning at both institutions.
3. Programming
 - 3.1. Investigate and put into place necessary agreements or arrangements, where possible, to support transfer of students and articulation of courses and programs to encourage such transfers. It is recognized that the respective governing bodies of the institutions may need to approve any agreements or arrangements that result.
 - 3.2. Explore the development and implementation of collaborative courses, programs or projects of mutual interest and benefit considering respective institutional mandates.
 - 3.3. Exchange information and expertise to strengthen and expand educational pathways for students at both institutions in support of student interests, and community and provincial employment needs.
 4. Priorities

Priorities will be established from time to time and revised periodically through the respective institutions' Vice Presidents Academic.

ARTICLE III CONTRIBUTION BY BOTH PARTIES

Signature of the Memorandum of Understanding does not entail any material, financial or other obligation for either of the two institutions. Specific initiatives are to be considered and agreed upon, on a case by case basis, including the contributions and commitments of each institution.

For each collaborative activity, a working group will be established with participation from both institutions in order to best facilitate effectively working together. The working group may make recommendation to the respective point of contact for either institution for particular actions such as specific Letters of Agreement. Subsidiary agreements, through such Letters of Agreement are to be signed as required, including what, if any financial liability and responsibility is involved for each party and appended to this memorandum.

Each institution will designate an individual as a regular point of contact, and each institution agrees to meet regularly, no less than annually, to review and evaluate activities undertaken through this agreement. Such discussions may give rise to new initiatives.

The designated point of contact for Justice Institute of British Columbia will be: Vice President Academic.

The designated point of contact for Camosun will be: Vice President Education.

ARTICLE IV AMENDMENT AND DURATION OF THE AGREEMENT

This Memorandum will be in effect in an ongoing manner from the date of signing. An annual review is the mechanism to maintain relevance. Either party may exit out of this agreement for any reason with thirty (30) days advance notice, in writing. At such time, if there are LOAs in place the conditions of these are expected to be honored and/or a transition established and implemented by mutual agreement of both parties.

Signed on behalf of:

CAMOSUN COLLEGE

JUSTICE INSTITUTE OF BRITISH COLUMBIA



Peter Lockie
Peter Lockie, Interim President
Camosun College



Dr. Michel Tarko
Dr. Michel Tarko, President / CEO
Justice Institute of British Columbia

12 Jan 2015

Date

19-Jan-2015

Date