



JIBC BOARD OF GOVERNORS (APPROVED)
Minutes of Regular meeting
May 25, 2017, 1:00 p.m.
JIBC Boardroom

Jim McGregor (Chair)
 Jim Christenson
 Tina Dion
 Doug Eastwood
 Jackie Gorton
 Rob Kroeker
 Bob Quartermain
 Bob Rich
 Juggy Sihota - teleconference
 Sukhminder Virk
 Michel Tarko (President)

Executive:
 Kayoko Takeuchi (VP Finance & Operations)
 Jon Marks (AVP Human Resources)
 Janet Haberfield (Executive Assistant)

Regrets:
 Kehl Petersen
 Claire Wang (LOA)
 Colleen Vaughan

Guests:
 Liz Verhoeve, Senior Manager, Communications & Marketing

2017-03-01 APPROVAL OF CONSENT AGENDA

MOVED by Rob Kroeker, seconded by Jim Christensen.
THAT the Consent Agenda be approved as presented.

Some discussion took place on correspondence, which was satisfactorily resolved.

MOTION CALLED. MOTION CARRIED.

2017-03-02 GUEST PRESENTATIONS

A copy of the Marketing and Communications Implementation Plan as well as an F17 update was previously distributed (copy on file). Liz Verhoeve provided a power point update (copy on file) on five strategies:

1. Get your “House in Order”
2. Stretch the JIBC brand
3. Develop a coordinated, long term, “Big Picture” approach to building JIBC brand awareness
4. Take care of the ‘Core’ while looking for more
5. Formalize JIBC Communications and Marketing

Governors appreciated the update and the data being collected.

2017-03-03 STRATEGIC ACTIVITIES

01 President’s Report & Program Council Minutes

A copy of the President’s report including Program Council minutes was previously distributed (copy on file). Michel spoke to the report, noting a few key points, including the CWD

submission; EMBC training; Police Academy Review; a security threat on May 6th; and revitalizing the Pitt Meadows structure for safety and security.

ACTION: President's office will contact the Fire Commissioner's office to determine if the IFSAC BC accreditation only applies in BC, or can it be applied nationally and internationally. (Secretarial note: The IFSAC BC accreditation is recognized not only in BC, but also nationally and internationally.)

2017-03-05 RESOURCE PLANNING

01 Financial Reports to March 31st, 2017

The financial reports, along with a covering memo from Finance Committee Chair, Jackie Gorton, was previously distributed (copies on file). Jackie provided an overview of the report, noting that at the Finance & Audit committee meeting, there was discussion on how to get the message out to our funders about the connection between our results and the work that we do; what is the story behind the results. Some discussion took place on how to more accurately predict variances in reporting. Kayoko provided some background on the return to Agresso, further enhancements that can be added, measurements, creating a Dashboard, and a risk registry where we can see the impact on levels of measured risk.

02 Audited Finance Statements

A copy of the audited financial statements was previously distributed (copy on file).

MOVED by Jim Christensen, seconded by Tina Dion

THAT the Audited Financial Statements to March 31, 2017, be approved as presented.

MOTION CARRIED.

2017-03-06 BOARD OPERATIONS

01 Board Evaluations

The board evaluation process is in hand and is done yearly.

02 Board Elections

Notice was given that Board elections for Chair and Vice Chair will take place at the June 22nd meeting and a call for nominations was requested. Nominations can be forwarded to the Board Chair or to Janet Haberfield.

03 Committee Membership

Committee appointments will be conducted at the September 28th meeting.

03 Board Succession

Jim requested any names of potential board members to be sent to him. Governors suggested the following areas be considered to draw from: Industry; other post---secondary education institutions; paramedics; IT/cyber security, and international business development.

ACTION: President's Office will send letters to key stakeholders asking for any recommendations for governors.

ACTION: Governors will receive a copy of the BRDO package for seeking new board members.

(Secretarial Note: The BRDO package was forwarded to Governors for use when talking to potential new members of the Board.)

2017-03-07 NEXT MEETINGS

The next meeting will be held at 3 p.m. on June 22nd, 2017 at the Vancouver Club followed by a dinner in honour of retiring Governors, Jim McGregor and Doug Eastwood.

The meeting adjourned at 3:00 p.m.

Jim McGregor, Chair