

Attending:

Stephen Gamble (Chair)
Maria Prevolos (Vice Chair)
Len Goerke
Jackie Gorton
Connie Kaweesi
John Stubbs
Samina Tajwar
Claire Wang
Michel Tarko (President)

Executive:

Mike Proud (Interim VP Finance & Operations)
Jon Marks (VP HR)
Janet Haberfield (Executive Assistant)

Guest:

Liz Verhoeve (C&M)

Regrets:

Colleen Vaughan
Bernadette Spence

We respectfully acknowledge the Justice Institute of British Columbia's New Westminster campus is located on the unceded traditional territories of the Qayqayt and Musqueam Peoples.

OATH OF OFFICE

- a) New Board Governors, Samina Tajwar and Dr. John Stubbs were welcomed to the board and conducted their Oath of Office and Conflict of Interest Guidelines swearing in.
- b) Board Governors reaffirmed their annual Oath of Office and Conflict of Interest Guideline requirements.

2019-03-01 CONSENT AGENDA

MOVED by Claire Wang, seconded by Jackie Gorton
THAT the Consent Agenda be approved as presented.
MOTION CARRIED

2019-03-02 PRESENTATIONS

02.1 Fair Comparison Committee **(1:30 pm)**

Steve McCartney, Chair of the Fair Comparison Committee, was joined by Steve Schnitzer, past chair, and Dr. Ron Bowles, Vice Chair. Mr. McCartney presented the concerns of the Fair Comparison (FC) group for the information of Governors.

Following the presentation, Steve noted the FC Group wanted the Board to know that they consider it important for the Board to consider raising the salaries of excluded members to the control point and treating this as an institutional priority.

2019-03-03 REPORTS

03.1 President's Report

The President's report was previously distributed (copy on file). Michel Tarko provided an overview of his report, and also provided more context on the Fair Comparison (FC) excluded compensation issues.

Discussion took place regarding the FC excluded compensation issues and the following points were noted:

- FC members are vital to the Institution and carrying out the strategic goals of the new Strategic Plan.
- The compensation does not come near similar positions outside the sector.
- JIBC benefits from having exceptional people and retention is vital.

2019-03-04 GOVERNANCE MATTERS (BOARD OPERATIONS)

04.1 Policy – Flag Display – this item is deferred to the November 21, 2019 meeting.

04.2 Policy – Workplace Impairment*

A copy of the draft policy was previously distributed (copy on file). Jon Marks noted that at the previous meeting, Governors recommended some amendments which have now been made. Following brief discussion, the motion was called.

MOVED by Maria Prevolos, seconded by Connie Kaweesi

THAT the Workplace Impairment Policy be approved as presented.

MOTION CARRIED

04.3 Policy – Student Records

A copy of the Student Records Policy was previously distributed (copy on file). Mike spoke to the policy and requested approval.

MOVED by Len Georke, seconded by Connie Kaweesi

THAT the Student Records Policy be approved as presented.

MOTION CARRIED

04.4 Board Membership, Development and Succession

The Committee memberships are as follows:

a) Governance & HR

Maria Prevolos (Chair)

Len Goerke

Samina Tajwar

b) Finance & Audit

Jackie Gorton (Chair)

John Stubbs

Bernadette Spence

Chair Wang

c) Foundation Board Liaison
Stephen Gamble

d) AEAC Board Liaison
Connie Kaweesi

e) Honorary Degree Committee
Connie Kaweesi

**MOVED by Maria Preovolos, seconded by Len Georke
THAT the Committee membership be approved as above.
MOTION CARRIED**

- 04.6 Board Meeting Frequency and Dates
It was recommended the March Board meeting take place at the Maple Ridge campus.
- 04.7 Governance & HR meeting dates
These meetings will take place 2 weeks prior to the Board meeting.
- 04.8 Fall Board Retreat – September 27, 2019
Telus Garden - 8:30 to 3:30 pm. Michel provided an overview of the program.

2019-03-05 STRATEGIC MATTERS

- 05.1 Financial Reports to Q1 to June 30, 2019*
Copies of the financial reports were previously distributed (copies on file).
Jackie provided a verbal report on the financials noting there is nothing out of the ordinary.
- 05.2 SOFI Report*
Mike presented the SOFI report which was distributed prior to the meeting (copy on file).

**MOVED by Jackie Gorton seconded by Claire Wang
THAT the SOFI Report be approved as presented.
MOTION CARRIED**

- 05.3 Q1 KPIs 2019-2020*
A copy of the Q1 results were previously distributed (copy on file) – for information of the board.

Len Goerke left the meeting.

- 05.4 Strategic Plan Pillars*
A copy of the draft Pillars were presented for approval. Once approved, JIBC management will move to develop objectives that will underpin the Strategic Plan objectives. A Senior Management Committee meeting on December 6th will review all of the feedback from the engagement process which begins in October, and then begin to draft the objectives with Louise Watson from Adura Strategy.

**MOVED by Maria Preovolos, seconded by Jackie Gorton
THAT the Strategic Plan Pillars be approved as presented.
MOTION CARRIED**

2019-03-06 IN-CAMERA

06.1 President's Evaluation F2018/19

06.2 Draft President Goals F2019/20

2019-03-07 NEXT MEETINGS

2019: November 21 (*includes joint meeting and dinner with JIBC Foundation Board of Directors*)

2020: March 26, June 4, September 27, November 22

Dr. Stephen Gamble
Board Chair

Dr. Michel Tarko
President and CEO