

Security Training Programs Approved Security Training School

Please fill in the required information on the form below. In order to process your application, ALL parts of this form must be completed. Incomplete forms will be returned.

This application is for:

- | | |
|---|--|
| <input type="checkbox"/> New School | <input type="checkbox"/> School Renewal |
| <input type="checkbox"/> Change of Primary Training Location | <input type="checkbox"/> Change of Ownership |
| <input type="checkbox"/> Satellite Training Location Approval | <input type="checkbox"/> Changes to School Information |

Category of Training School: (category of training schools is listed on the last page.)

- A. Security Guard Company Employee Training (training company employees only)
- B. Public Post-Secondary Institution or PCTIA Registered School
- C. Private (For Profit) Training School

SECTION 1 – GENERAL INFORMATION

Name of School

Mailing Address

Telephone and Fax Number

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			-				-					F

Business email

Is the training facility in a location different from the school mailing address? Yes No

School Owner (If there is more than one owner, provide information on a separate sheet)

Last Name	First Name	Middle Name
or Corporate Name		Email address

Is this the sole owner of the school? Yes No If NO, provide information on a separate sheet

Mailing Address

Date of Birth

		/			/				
M	M		D	D		Y	Y	Y	Y
		-			-				
		-			-				

Telephone and Cellular Number

Chief Operating Officer

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Last Name

First Name

Middle Name

Location of Satellite Training Facility

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-		-	
Telephone			

Does the facility have

1. Adequate access to washroom facilities for all students?
2. Adequate heating and ventilation for the number of students intended?
3. Audiovisual display equipment or overhead projectors?
4. Seating and desk space for the number of students intended?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Number of students intended per course at this facility: | |

Section III – Declaration

Applicant Declaration: This declaration must be completed and signed by the School Owner.

I hereby declare that the information provided in this application is true to the best of my knowledge and belief. I understand that any omission or inaccuracy may be deemed sufficient reason to deny approval. I understand that the Ministry of Public Safety & Solicitor General or the Justice Institute of B.C. may ask for additional information/documentation.

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Signature

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Date

Fee Schedule – Effective April 1, 2020 – Taxes included in all fees

Category of School	Application fee	Yearly School Renewal fee
A. Security Guard Company Employee Training	\$1433.25	\$716.63
B. Registered Public Post-Secondary Institution	\$1874.25	\$964.69
C. Private (For Profit) Training School	\$2535.75	\$1323.00
Satellite Training Location(s) Approval (all school categories - A, B, C)	\$617.40	

If you have any questions regarding the school approval application, email jpsd@jibc.ca.

All fees must accompany your application. Mail or deliver the completed application to:

Certified cheques must be made out to the Justice Institute of BC

Security Training Programs
 Justice & Public Safety Division
 Justice Institute of BC
 715 McBride Boulevard
 New Westminster, BC V3L 5T4

OFFICE USE ONLY- do not write in this space

Approval Date	<table style="width: 100%; text-align: center;"> <tr> <td style="width: 25%; border: 1px solid black;"> </td> <td style="width: 25%; border: 1px solid black;"> </td> <td style="width: 25%; border: 1px solid black;"> </td> <td style="width: 25%; border: 1px solid black;"> </td> </tr> </table>					Expiry Date	<table style="width: 100%; text-align: center;"> <tr> <td style="width: 25%; border: 1px solid black;"> </td> <td style="width: 25%; border: 1px solid black;"> </td> <td style="width: 25%; border: 1px solid black;"> </td> <td style="width: 25%; border: 1px solid black;"> </td> </tr> </table>				
School code and Approval Number	<table style="width: 100%; text-align: center;"> <tr> <td style="width: 25%; border: 1px solid black;"> </td> <td style="width: 25%; border: 1px solid black;"> </td> <td style="width: 25%; border: 1px solid black;"> </td> <td style="width: 25%; border: 1px solid black;"> </td> </tr> </table>					-	Certificate Number				