

Attending:

Stephen Gamble (Chair)
Maria Preovolos (Vice Chair – via telephone In-Camera)
Len Goerke
Jackie Gorton
Connie Kaweesi
Bernadette Spence
John Stubbs
Samina Tajwar
Claire Wang
Michel Tarko (President)

Executive:

Colleen Vaughan (VP Academic)
Mike Proud (Interim VP Finance & Operations)
Jon Marks (VP HR)
Janet Haberfield (Executive Assistant)

Guest:

Liz Verhoeve (C&M)

Regrets:

Maria Preovolos

Observer:

Tracey Carmichael

We respectfully acknowledge the Justice Institute of British Columbia's New Westminster campus is located on the unceded traditional territories of the Qayqayt and Musqueam Peoples.

2019-04-01 CONSENT AGENDA

MOVED by Len Goerke, seconded by Claire Wang

THAT the Consent Agenda be approved as presented.

Requested that the Aboriginal Education Advisory Council Liaison report was moved to 03.2.

Requested that the Amendment to President's Approved Goals (06.1) be moved to 'Strategic Matters'.

MOTION CARRIED

2019-04-02 PRESENTATIONS

No Presentations.

2019-04-03 REPORTS

03.1 President's Report

The President's report along with copies of Program Council Minutes was previously distributed (copy on file). Michel Tarko provided an overview of his report, and also provided more context on the following:

Item 5: Student Union – on November 14 a vote was taken to form a Union and join the BC Federation of Students. 49% of eligible voters cast ballots. Membership would provide students with a health plan, U-Pass, and other benefits that our students currently don't have.

From discussion, the following was noted:

- Impact of those students sent to JIBC by their employers, and in particular Police and Fire who will have their own union.
- Impact on resources such as the requirement for a Union office, pressure on the finance area to collect fees, and potential to move from uni-cameral to bi-cameral.

03.2 AEAC now called Indigenization Advisory Council (IAC)

Board Liaison Connie Kaweesi provided an overview of the IAC meeting held earlier. The members of the IAC are very keen and looking forward to being on the Council. They have elected to have Co-Chairs – Jason La Rochelle and Lori Pruce. Noted that Ken Tourand, President of Nicola Valley Institution of Technology has joined the Council.

2019-04-04 GOVERNANCE MATTERS (BOARD OPERATIONS)

04.1 Policy – Flag Display

This item is deferred to March 2020

04.2 Policy – Finance

This item is deferred to March 2020

04.3 Policy – Smoke Free Camps

This item is deferred.

04.4 Policy – Accommodation of Students with Disabilities

A copy of the draft policy along with a red-lined version and Procedures, was previously distributed (copy on file). Colleen provided an update advising the main changes were updating the language and moving to a new template.

MOVED by Samina Tajwar, seconded by John Stubbs

THAT the Accommodation of Students with Disabilities Policy be approved as presented.

MOTION CARRIED

04.5 Post Baccalaureate Diploma in Disaster Management

A copy of this Post-Baccalaureate Diploma in Disaster Management was previously distributed (copy on file). Colleen provided an overview of the process to date noting students coming into this program are primarily international but not exclusive. This diploma is a specialization.

Discussion took place on international and domestic students; our expertise in this area and the need internationally. This has gone through a rigorous review and Program Council are in support of it. The first cohort would be September 2020 and a marketing plan is in place.

Feedback from Governor Dr. John Stubbs was that this full program proposal was comprehensive and well developed. This is exciting for the JIBC as we continue to diversify our academic programming activity for international and domestic students.

MOVED by John Stubbs seconded by Len Goerke

THAT the Post-Baccalaureate Diploma in Disaster Management (PBDDM) be approved as presented.

MOTION CARRIED

2019-04-05 STRATEGIC MATTERS

05.1 Financial Reports Q2 to September 30, 2019*

Copies of the financial reports were previously distributed (copies on file). Finance & Audit Chair, Jackie Gorton provided a verbal report on the financials noting there is nothing out of the ordinary. We are tracking well and better than expected.

05.2 Strategic Plan – Update on Pillars, Values and Stakeholder Engagement

Michel distributed three documents: Building JIBC's 2020-2025 Strategic Plan, Stakeholder Engagement, and the JIBC Strategic House.

The Pillars were provided by Michel and Mike Proud at a recent meeting with the Deputy Minister and two ADMs, who suggested the descriptions were not very action oriented and invited us to consider enhancing the language. Following the meeting Michel advised the Board Chair and Vice Chair of this direction, and they recommended the Executive to look at the document and come recommend edits with more action oriented language.

The engagement process has included interviews with 3 Elders-in-Residence who have provided feedback for the word 'truth' to be included.

The 'house' of the strategic plan: A working group of 8 people have developed the values through a rigorous process. The next step is a World Café to engage more stakeholders.

The Stakeholder Engagement document is a summary of the process and request to extend the engagement to the end of November. The Board will be updated at the end of January 2020 following which will be results mapping and KPI development. A draft Strategic Plan will be provided by March 6th, and put before the Board on March 26th for their approval.

Discussion noted that the Strategic Plan is the responsibility of the Board, and not the Ministry. Michel will discuss this at a meeting with the Minister, to be confirmed for early December or into January.

ACTION: Governors were requested to respond to the Thought Exchange survey as soon as possible.

05.3 KPIs

A copy of the KPIs were previously distributed (copy on file). Colleen provided an overview of the KPIs.

05.4 Amendment to President's Approved Goals

Request extension on Unit 4 on the Project Charter. Michel provided a rationale to extend the Unit 4 project to 2023. Discussion took place on any risk to migrating the system; potential increase in cost to extend and any risk to the integrity of the financial data. Mike Proud advised Unit 4 will enhance capability and functionality to the existing system and doesn't foresee any problems. With the necessity of the work to happen in a sequential order, there is much to do and it is requested to extend the completion date from 2022 to 2023.

JIBC is committed to ensuring a smooth transition, provide adequate training of front line users, and ensure organizational capacity. Mike is very happy with the consultant who is very capable.

MOVED by Bernadette Spence, seconded by Jackie Gorton

THAT the President's goals be amended to note extension of the Unit 4 project from 2022 to 2023 as discussed.

MOTION CARRIED.

Michel also noted his other goals and the Quarterly Progress Report on Goals and Outcomes (copy attached).

2019-04-06 IN-CAMERA

- 06.1 Quarterly CEO Evaluation Progress Report F19/20
- 06.2 President's Evaluation F2018/19

2019-04-07 NEXT MEETINGS

2020: March 26, June 4, September 27, November 22



Dr. Stephen Gamble
Board Chair



Dr. Michel Tarko
President and CEO