

Attending:

Dr. Stephen Gamble (Chair)
Maria Preovolos (Vice Chair)
Helen Allen
Laurel Douglas
Len Goerke
Connie Kaweesi
Bernadette Spence
Dr. John Stubbs
Samina Tajwar
Mary Ellen Thorburn
Dr. Michel Tarko (President)

Executive:

Colleen Vaughan (VP Academic)
Mike Proud (VP Finance & Operations)
Erin Ramsay (VP Human Resources)
Janet Haberfield (Executive Assistant)
Liz Verhoeve, Senior Manager, Communications
& Marketing

Regrets:

Guests:

Observers:

Brynn Joyce, Organizer, JI Student Union
Graeme Wood, Glacier Media

We respectfully acknowledge the Justice Institute of British Columbia's New Westminster campus is located on the unceded Traditional Territories of the Qayqayt and Musqueam Peoples.

2021-01-01 CONSENT AGENDA

MOVED by Maria Preovolos, seconded by Helen Allen
THAT the Consent Agenda be approved as presented
MOTION CARRIED

2021-01-02 PRESENTATIONS

Employee Engagement Survey Results – Ryan Williams, TWI Surveys (2 pm)
Mr. Williams provided an overview of the results of the 2020 Employee Engagement Survey (copy on file).

2021-01-03 REPORTS

03.1 President's Report

The President's Report along with Program Council minutes were previously distributed (copy on file). Michel provided an overview of his report.

With regard to Surrey Police Services, Michel, Colleen and Mike have monthly updates with the Chief Constable, who is forecasting their first intake of Police recruits in January 2022.

Colleen continues to work with the Deans and Education Directors, to evaluate face to face or on-line classes from September through to December this year. While JIBC has always provided on-line classes, the virtual format provides wider access to students, and is proving to be very

effective. We anticipate providing more face to face classes in January 2022 but we are not expecting to return to pre-Covid days by incorporating more hybrid or flex models of delivery.

2021-01-04 GOVERNANCE MATTERS (BOARD OPERATIONS)

04.1 Policy: Financial Management with Procedures*

A revised draft Financial Management policy along with a procedure on signing levels and authorities was previously distributed (copy on file). Following brief discussion the motion was called.

MOVED by Len Goerke, seconded by Connie Kaweesi

THAT the Financial Management Policy be approved as presented.

MOTION CARRIED

04.2 Policy: International Education Activities*

The draft International Education Activities Policy was previously distributed (copy on file).

Much discussion took place and the following points were noted:

- * The policy is progressive and forward looking and reflects formalizing past guidelines.
- * Specifically to Policing, JIBC is the only PSI that contains a Police Academy within a public post-secondary education institution;
- * management to review other guidelines from the Canadian Charter of Rights and Freedoms; be more specific in terms of what we are defining as problematic behaviour from another state before we engage with them;
- * The policy is a high level summary and would benefit with a more explicit – definition of human rights with more accuracy;
- * There are different degrees of violations and it will be helpful to understand the risk assessment as to how decision making for different types of potential training and education opportunities are determined, i.e. Policing, Emergency Management, Fire Fighting –
- * What is our obligation as an institution to try and better the norms in countries through our training and education programming activities? If a government with human rights violations changes to one that might be acceptable, would we look at training in a new light? Try to remain as flexible as possible.
- * Being able to review the accompanying procedures will assist in understanding how the policy will be operationalized.
- * This is an institutional policy – procedures can be more delineated, especially about policing in particular.
- * Take into account the Federal and Provincial jurisdictions.

Governors concurred the policy will need more work and recommended to table this item until the June meeting.

MOVED by John Stubbs, seconded by Laurel Douglas

THAT the draft Policy: International Education Activities be tabled for further review and revision, and

THAT a procedure be provided as to how the policy will be operationalized. This item will be brought forward to the June 3rd 2021 meeting.

MOTION CARRIED

2021-01-05 STRATEGIC MATTERS

05.1 Financial Reports Q3 to December 31, 2020*

A copy of the financial reports to December 31, 2020 was previously distributed (copy on file). Mike Proud provided an overview of the financials noting we are tracking in the right direction.

05.2 Budget F2021-2022

A copy of the F2021-F2022 budget was previously distributed (copy on file). Mike Proud provided an overview of the budget. The Board thanked Mike and his team for the hard work done for a very prudent and soundly put together budget.

MOVED by Len Goerke seconded by John Stubbs

THAT the Budget F2021-F2022 be approved as presented.

MOTION CARRIED.

05.3 Laurentian University

A memo regarding Laurentian was previously distributed for information of the Board (copy on file). Mike Proud provided a brief overview.

05.4 Deficit Implications

A memo regarding deficit implications was previously distributed (copy on file). Mike provided a brief overview.

05.5 Strategic Plan update

Work continues on prioritizing the strategic plan initiatives and will be further reviewed in April with results from the 2020 Organization Review recommendations and 2020 Employee Engagement survey.

05.6 Delegation to Mike Proud and Jina Lee as Directors to JIBC's account with CRA

Mike explained that the CRA requires to work directly with directors, and requested the Board approve Mike Proud, VP Finance & Operations and Jina Lee, Deputy CFO to act as Directors on the JIBC's CRA account.

MOVE by Len Goerke, seconded by Mary Ellen Thornburn,

THAT Mike Proud and Jina Lee be approved as Directors, on the JIBC's account with the CRA.

MOTION CARRIED.

2021-01-06 NEXT MEETINGS

2021: June 24, September 23, November 18

The meeting moved into In-Camera with/without the Executive.

Dr. Stephen Gamble
Board Chair

Dr. Michel Tarko
President and CEO