

FAQ for SAR Contract Training

JIBC's primary focus around Search and Rescue training is to provide courses in direct support of Emergency Management British Columbia and the BC Search and Rescue Association. This training is outlined in the yearly SAR course schedule (www.jibc.ca/sar/schedule). As resources and time allow, additional course offerings may be arranged with local Search and Rescue groups on a contract basis. Our capacity (and the capacity of our instructors) may vary from season to season dependent upon provincial training requests.

Which SAR courses can JIBC offer directly to SAR Groups (self-funded)?

- EMRG-1737 - Rope Tech 1 – evaluation only
 - Minimum of 9 students (or participants) and maximum of 18
 - Requires 2 to 3 instructors
- EMRG-1739 – Rope Tech 2 Fundamentals – evaluation only
 - Minimum of 9 students (or participants) and maximum of 18
 - Requires 2 to 3 instructors
- EMRG-1660 – PSLI
 - Up to 20 students. Requires one instructor.
- EMRG-1790 – GSAR TTT
 - Up to 20 students. Requires one instructor.

Why are only some SAR courses offered as a self-funded course?

Each SAR course has different operational and logistical demands which require resources to administer. For some courses it is not feasible or practical to offer them outside of the regular schedule.

What does the JIBC charge for SAR courses?

Course costs are determined on a per course basis. Costs are based on direct delivery costs (salary, travel and accommodation expenses, printing, equipment use, shipping, administration, coordination and JIBC overhead (as a public body, no profit is applied). A written quote will be provided. EMBC does subsidize some administration/coordination costs for these contract deliveries.

How can our SAR Group request an additional course?

The JIBC cannot fulfill all contract requests, and prioritizes resourcing and delivering regularly scheduled courses first, so the following process is designed to distribute contracts appropriately. Contract Applications are reviewed only after the Application deadline for regularly scheduled courses has passed.

1. Group Completes Application Form: Requesting group fill out the SAR Contract Course Application Form for the course they are requesting [see Appendix A for sample] and send to SAR Coordinator at sar@jibc.ca. SAR Groups may receive an approximate cost estimate (cost range) at this point, but under the understanding that it does not guarantee cost, nor scheduling of the contract course.

2. JIBC Reviews: JIBC reviews SAR Group applications to ensure minimum requirements and student pre-requisites are met. (see application form for details)
3. JIBC and EMBC prioritize applications: Application Forms are reviewed by EMBC and prioritized. The courses accepted for contract delivery will vary according to community needs or gaps and the capacity of the JIBC to adequately support first the scheduled courses and additional contract courses.
4. JIBC creates formal quote: Accepted contract course Groups contacted with formal quote.

Are there any specific conditions for evaluation only courses?

Note that we require at least one instructor who is not part of the applicable SAR Group, for objective and fair assessment for all. Groups are encouraged to collaborate with other nearby groups to maximize student enrollment.

What are the training site requirements?

- EMRG-1737 Rope Rescue Tech 1
 - space for lecture/ discussion (preferred indoors),
 - space to set up/ build DCTTRS system (indoors or outdoors), and
 - accessible outdoor space for two to three concurrent slope “live scenario” rescue setups
- EMRG-1738 Rope Rescue Tech 2 Fundamentals
 - space for lecture/ discussion (preferred indoors),
 - space for “station setups” for 2 to 3 ascending/descending, fresh eyes, knot passing (indoors or outdoors), and
 - accessible outdoor space for three concurrent 90 degree “live scenario” rescue setups for stretcher handling (x2), and ascending/knot pass/ optional pick-offs
- EMRG-1660 and EMRG-1790 – classroom location with projector display

When can JIBC deliver or confirm contract courses?

JIBC can only deliver additional SAR contract courses when they can be accommodated outside of the regular provincial SAR training schedule. JIBC is responsible first for scheduling and managing courses from the yearly schedule (www.jibc.ca/sar/schedule).

As resources and time allow, we will deliver contracts as we are able without impact to the regularly scheduled SAR Training. Our capacity (and the capacity of our instructors) may vary from season to season. Due to this primary responsibility, applications are only accepted from the seasons SAR Training application deadline until six weeks after the deadline. If the JIBC receives more requests than we can deliver on, we will consult with EMBC on community needs and training gaps.

SAR Group Contract Application Form

Costs: SAR Groups are responsible for all direct delivery costs such as instructor salary, travel, venue and related overhead costs. Student travel costs are the responsibility of the student or SAR Group. The JIBC administrative and organizational costs for this course are covered by Emergency Management British Columbia.

Please submit typed responses to all fields below.

1. SAR GROUP CONTACT INFORMATION				
Application Date:		SAR Group Name:		BCSARA Region:
Group Contact:		Phone:		Email:
Proposed Dates:		Proposed Training Site/Location:		
Are you proposing to work with other SAR Groups on the hosting of this course?		<input type="checkbox"/> YES <input type="checkbox"/> NO	If YES, please identify the Groups (s) and role:	

2. APPLICATION CHECKLIST (please initial each)	
All students are active members with your SAR Group and have completed all pre-requisites as listed in the Course Calendar (www.jibc.ca/sar).	Total students count is 9 or more and no greater than 18. (2:12 or 3:18 – Instructor: Student ratio)
Your SAR Group must be recognized as having EMBC-recognized rope rescue capability and have an active rope team per guidelines in 2.12 Annex.	A suitable site and preferred dates have been identified (see FAQ for details on suitable site).
Application only includes members from your Group (Other Groups must submit separate application).	Students have time to commit to advance readings, assessment and course work <i>prior</i> to the delivery dates.
All students have confirmed they can attend for the full 2.5 days, (normally, Fri. eve, Sat & Sun).	If a SAR member does NOT successfully complete the evaluation, they will have to take the complete EMRG-1736 Rope Tech 1 course.
All student applicants are recommended for evaluation by the Team Leaders or Training Officer noted above.	SAR Groups acknowledge that they will use the JIBC gear to ensure consistency in equipment used, and to preserve group equipment for possible live call-outs. There is an expectation to share stretchers.
Rationale for training needs (ie, tasks, call-outs, number of team members):	

SAR Group Contract Application Form

3. STUDENT APPLICANTS – Provide details for all student applicants and confirm they have met the prerequisites noted.				Active SAR Member (y/n)	Pre-requisites: EMRG-1735 Role Rescue Awareness
	STUDENT NAME	JIBC USER ID (student number)	EMAIL ADDRESS		
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4. SAR GROUP APPROVAL – This request must be authorized by the SAR Group President or designated Training Officer. By signing this form, the signatory is confirming that all information contained is accurate.			
Print Name:		SAR Group Position:	
Signature:		Email:	

SAR Group Contract Application Form

Costs: SAR Groups are responsible for all direct delivery costs such as instructor salary, travel, venue and related overhead costs. Student travel costs are the responsibility of the student or SAR Group. The JIBC administrative and organizational costs for this course are covered by Emergency Management British Columbia.

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Group Contact:		Phone:		Email:
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Application only includes members from your Group (Other Groups must submit separate application).	Students have time to commit to advance readings, assessment and course work <i>prior</i> to the delivery dates.
All students have confirmed they can attend for the full 2.5 days,(normally, Fri. eve, Sat & Sun).	If a SAR member does NOT successfully complete the evaluation, they will have to take the complete EMRG-1738 Rope Tech 2 Fundamentals course.
All student applicants are recommended for evaluation by the Team Leaders or Training Officer noted above.	SAR Groups acknowledge that they will use the JIBC gear to ensure consistency in equipment used, and to preserve group equipment for possible live call-outs. There is an expectation to share stretchers.
Rationale for training needs (ie, tasks, call-outs, number of team members):	

SAR Group Contract Application Form

3. STUDENT APPLICANTS – Provide details for all student applicants and confirm they have met the prerequisites noted.					
	STUDENT NAME	JIBC USER ID (student number)	EMAIL ADDRESS	Active SAR Member (y/n)	Pre-Requisites: EMRG-1736 RRT1 OR EMRG-1737 RRT1 Eval OR EMRG-1734 Rope Transition
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Group Contact:		Phone:		Email:	
Proposed Dates:			Proposed Training Site/Location:		
Are you proposing to work with other SAR Groups on the hosting of this course?			[] YES [] NO	If YES, please identify the Groups (s) and role:	

2. APPLICATION CHECKLIST (please initial each)	
All students are active members with your SAR Group and have completed all pre-requisites as listed in the Course Calendar (www.jibc.ca/sar).	Total students count is 9 or more and no greater than 20.
All students have confirmed they can attend for the full 2 days, (normally Sat & Sun).	A suitable site and preferred dates have been identified
Application only includes members from your Group (Other Groups must submit separate application).	All student applicants are recommended for evaluation by the Team Leaders or Training Officer noted above.
Rationale for training needs (ie, tasks, call-outs, number of team members):	

3. STUDENT APPLICANTS – Provide details for all student applicants and confirm they have met the prerequisites noted.				Active SAR Member (y/n)	Pre-requisites: EMRG-1735 Role Rescue Awareness
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