

	Sept-Oct	Expected Nov forward <i>Subject to changes based on MHO/ or PHO guidance</i>
<b>Masks</b>	<p>Face Coverings meeting <a href="#">BCCDC guidelines</a>, and covering nose and mouth, are <b>required indoors in all common spaces including classrooms and vehicle</b> teaching spaces or busses, and <b>face-to-face meetings</b>. Face shields alone are not adequate.</p> <ul style="list-style-type: none"> <li>• Not required when alone in an office or seated at your own personal desk in a shared office. If someone else joins you in your office or at your desk masks must be worn. (Side-by-side shared desks without cubicle dividers still require masks)</li> <li>• Not required by staff when providing client service at a service counter when protected by a barrier extending at least 30cm above/below the nose height of the person on either side.</li> <li>• <b>IMPORTANT:</b> Instructors, students and meeting presenters can remove masks to present from a safe zone at least 2m away from all others, assuming everyone else in the room remains masked.</li> </ul>	<p>Anticipate change to: Mask Supportive Environment allowing mask wearing as “personal choice”, at which time instructors will be authorized to move throughout space without masks. Diligence will be required to monitor and manage any bullying behaviour - either pro or anti-mask.</p>
<b>Occupancy Limits &amp; Space Booking</b>	<p><b>Educational activities (Courses, Tutorials, Library)</b> return to Regular (pre-covid) Occupancy Limits. <i>Note: <a href="#">F2F Course Scheduling and Room Assignment approvals process is still in place to manage limited space resources.</a></i></p> <hr/> <p><b>Non-educational events</b></p> <p><b>1) Non-educational events for students, or ANY activities involving external parties</b> (guests, parents, VIPs, ticket holders, public etc) return to pre-covid Occupancy limits up to 50. Activities greater than 50 people must both apply 50% room/space occupancy limit AND spread people out throughout the space. <b>Prior approval is required</b> following <a href="#">Non-Course Activity Approval and Booking Process</a>. As outlined in the process, <a href="#">an Event Safety Plan</a> is required. Recurring activities can be approved on one plan.</p> <hr/> <p><b>2) Internal JIBC staff meetings and required work activities not involving external parties – Apply:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Meeting Room Use Principles</a>;</li> <li>• <a href="#">Event Plan Guideline - Food Service</a></li> </ul> <p>Occupancy: Return to Regular (pre-covid) limits for up to 50. Activities greater than 50 people must both apply 50% room/space occupancy limit AND spread people out throughout the space. <b>No prior approval required.</b></p>	<p>Ongoing PHO/MHO Gatherings orders may be lifted in November – removing COVID-19 related Occupancy Limits but all other requirements remain under JIBC Communicable Disease Plan.</p>
<b>Cohorts</b>	<p>For courses which require physical contact or simulation activities closer than .5m distance: Maintain work-pods or mini-cohorts within classes to limit number close-contact partners for duration of course.</p>	<p>Ongoing</p>
<b>Desktop Barriers</b>	<p>Removed from classrooms. Not useful in full occupancy situations. Specific uses should be reviewed with HSEM.</p>	
<b>Personal Health Assessments</b>	<p>Ongoing personal responsibility. Reporting of completion is not required on daily basis. <b>Daily Instructor Checklist no longer required.</b> Reporting of illness is required per Case Reporting process. Supervisors are responsible to send people home if they are believed to be ill and therefore a risk to other workers.</p>	<p>Ongoing</p>
<b>Case Reporting</b>	<p>Continue to follow <a href="#">Case Reporting &amp; Outbreak Management</a> process; refer to Illness Response one pagers for quick reporting process summary</p>	<p>Ongoing</p>
<b>Hand Hygiene</b>	<p>Handwashing and/or sanitizing must be maintained. Controls are no longer required related to touching books, papers, pens etc.</p>	<p>Ongoing</p>
<b>Cleaning</b>	<p>Facilities ensures daily cleaning plus seasonal added high-touch-point cleaning. Room cleaning between different classes on same day is no longer required. Program areas are responsible for cleaning program specific equipment.</p>	<p>Ongoing -seasonal requirement linked to Flu Season</p>

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<b>Service Desk Barriers</b>	Barriers to be used at all public/student facing service desks. Staff providing service may remove masks when protected by barrier.	To be evaluated
<b>Food Service / Catering</b>	Follow <a href="#">Event Plan Guideline - Food Service</a> People must be seated while eating indoors and not “table hop” ie. socialize between tables. Provisions must be made to ensure no congregating at serving stations or entrances. Each person present (other than serving staff) must have a specific seat. <i>All food service/catering/cafeteria use is now subject to the PHO orders on Gatherings and/or Food and Liquor Serving Premises as updated time-to-time. Note regional orders may also be in place.</i>	Anticipate change Continues until PHO orders lifted.
<b>Orientation Course</b>	The Blackboard COVID-19 orientation course JIBC 0001 is no longer required as pre-requisite to F2F classes or work. Program Areas and Meeting Organizers should reference JIBC.ca Return to Campus pages and distribute <a href="#">COVID-19-Safety-Orientation pdf</a> with their onboarding information.	
<b>Off-Site/Contract Training Processes</b>	For activities taking place in FALL 21: process remains. Regional MHO/Local community/First Nations rules must be considered. Employers to have Communicable Disease Plans (rather than COVID Safety Plans). Employer requirements from those plans must be communicated in advance of contacting and provided to instructor. Must provide our instructor an adequate teaching zone to allow a 2m buffer from the closest participant. Participant distancing is not required. <b>**Masks are required in indoor or in-vehicle teaching spaces - even if not normally an employee requirement at the employer’s site.</b>	Anticipate reduced use. Mask requirement will be removed when PHO Face Covering Order rescinded (currently expires Oct 31).
<b>Travel</b>	Follow <a href="#">JIBC Travel Guidance – COVID-19 BC Restart Step 3</a> <b>Within province</b> travel is authorized. Avoid travel to Interior and Northern BC if not essential to provide education – until regional MHO orders lifted. <b>Inter-provincial</b> travel is authorized except for provinces with travel restrictions. Inter-provincial travel for work or conferences to provinces with travel restrictions will require approval through the Executive until - regional travel restrictions lifted. Traveler is required to research restrictions. <b>International</b> travel for work or conferences will require pre-approval through the Executive until such time as the Canadian Government Level III Avoid Non-Essential Travel Advisory for the destination (and any transit) country has been lifted. This includes the USA.	Changes dependent on Provincial or Canadian Government guidance
<b>International Students</b>	Readiness plans, including PSI supports and monitoring of incoming and continuing international students, remain in effect to support potentially required quarantine periods.	Ongoing
<b>Vaccine Promotion &amp; Proof of Vaccine Card</b>	JIBC will promote vaccines and make information available on how and where to obtain vaccines. JIBC will follow PHO orders regarding <a href="#">Proof of Vaccination</a> required to access discretionary activities on our campuses beginning Sept 13. JIBC Event Safety Plans must state how organizers will control access and verify Vaccine Cards. Classes and educational activities such as library use or writing tutorials, and the cafeteria will not be affected. For any required collection of vaccine information, eg. related to a student practicum placement, information must be securely managed as confidential medical information.	Ongoing
<b>Check In/Out &amp; Campus Tracker</b>	Check In/Out emails are no longer required as of this update. Campus Tracker reporting was discontinued last spring and is not required.	