

## **JIBC Community Public Safety Award**

### **Supported by BC Hydro**

#### **How to Apply**

#### **Step 1: Confirm Eligibility**

Applicants must be a Municipality, Regional District, or First Nations community located in a BC Hydro service area in British Columbia. Please see the [BC Hydro Service Area Map](#) to confirm eligibility. Applicants must be in need of Incident Command System (ICS) or Emergency Operations Centre (EOC) training for their staff or volunteers and must be a legal entity; unincorporated communities/electoral areas must apply through their Regional District.

#### **Step 2: Identify Training Needs**

Review your community's emergency management training needs and determine which course will best meet your needs. The following course options are available:

##### **EMRG-1220-ICS Level 200:**

**Available Online:** \$380.28 / student (minimum 10 student enrollment). Self-paced, online, requires approximately 14 hours to complete. OR

**Available Face-to-Face:** \$5,357. Two-day course (14 hours), maximum 24 students. Does not include the additional course costs, such as instructor travel, accommodation, meals, and shipping.

##### **EMRG-1230-ICS Level 300:**

**Available Online:** \$380.28 / student (minimum 10 student enrollment). Self-paced, online, requires approximately 14 hours to complete. OR

**Available Face-to-Face:** \$5,357. Two-day course (14 hours), maximum 24 students. Does not include the additional course costs, such as instructor travel, accommodation, meals, and shipping.

##### **EMRG-1240-ICS Level 400:**

**Available Face-to-Face:** \$6,794-\$10,263 (maximum 24 students). Course is conducted over three days. Does not include the additional course costs, such as instructor travel, accommodation, meals, and shipping.

##### **EMRG-1320-EOC Essentials:**

**Available Online:** \$6,018 (maximum 24 students). Instructor-led/facilitated course conducted over 2 or 4 weeks depending on client preference. Requires student participation. OR

**Available Face-to-Face:** \$5,357. Two-day course (14 hours), maximum 24 students. Does not include the additional course costs, such as instructor travel, accommodation, meals, and shipping.

For course details, click on course names above or go to the [JIBC Emergency Management webpage](#).

#### **Step 3: Secure Additional Funding (as required)**

Awarded funds must be used by March 11, 2022. Awards are up to a maximum of \$3,000 towards the course cost. If the total cost for training exceeds the amount of the award, additional funds will need to be secured from other sources and is the responsibility of the community. Applicants will need to identify additional costs that their community will incur above and beyond JIBC course costs and fees and local personnel/salary costs to conduct the proposed training.

To inquire about or to obtain a quote for one of the above courses, please contact:  
JIBC Emergency Management Division at 604.528.5590 or [EMDMail@jibc.ca](mailto:EMDMail@jibc.ca)

## Step 4: Complete the Application Form

When completing the application form below, please ensure that the following information is provided:

- The name of your community
- Primary contact information
- Demographic information regarding your community (type and size)
- The preferred course(s)
- A description of additional costs incurred to conduct training
- A description of how the award will enhance safety in your community
- Acceptance of the terms and conditions
- CAO / City or Town Manager / First Nation Leader endorsement

## Step 5: Submit the Application Form

Carefully review your application, ensure that you have provided all information requested and confirm the required endorsement/approval and submit prior to the posted deadline. Forward completed applications to [EMDMail@jibc.ca](mailto:EMDMail@jibc.ca)

Failure to complete all sections of the application form may result in disqualification of your submission. Any misrepresentation could result in ineligibility to be considered for future awards and/or forfeit of any outstanding awards.

**DEADLINE: October 29, 2021**

## Step 6: Approval of Award

Applications are evaluated by a selection committee with funding awarded through a merit-based review process. Applicants will be notified of the outcome of their application approximately 2 weeks after the deadline. This notification will include information on how funds are disbursed. Successful applicants will have until March 11, 2022 to use the funding granted.

### Questions:

For information on training courses please contact:

Bettina Williams,  
Program Manager [bwilliams@jibc.ca](mailto:bwilliams@jibc.ca)  
604.528.5563

**Emergency Management Division**  
[EMDMail@jibc.ca](mailto:EMDMail@jibc.ca)  
604.528.5590

## JIBC Community Public Safety Award

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### Application Form

**APPLICANT INFORMATION**

**NAME OF COMMUNITY:** \_\_\_\_\_

**AGENCY/DEPARTMENT:** \_\_\_\_\_

**PRIMARY CONTACT:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**MAILING ADDRESS:**

Street: \_\_\_\_\_ Telephone: \_\_\_\_\_

Street 2: \_\_\_\_\_ Fax: \_\_\_\_\_

City/Town: \_\_\_\_\_ Email: \_\_\_\_\_

Postal Code: \_\_\_\_\_

**How would you describe your community?**

- Regional District
- City/Township/Village
- First Nations Community
- Other \_\_\_\_\_

**What is your community's size?**

- Less than 10,000 residents
- 10,000 - 30,000 residents
- 30,000 - 60,000 residents
- 60,000+ residents

**REQUESTED TRAINING**

Please identify which course(s) are being requested. \*Standard Course Fee outlined does not include additional course costs, such as instructor travel, accommodation, meals, and material shipping. For a detailed training proposal contact: Emergency Management Division at [EMDMail@jibc.ca](mailto:EMDMail@jibc.ca)

EMRG 1220: Incident Command System Level 200	EMRG 1230: Incident Command System Level 300	EMRG 1240: Incident Command System Level 400	EMRG 1320: Emergency Operations Centre Essentials
Online: \$380.28/student (minimum 10 students)	Online: \$380.28/student (minimum 10 students)	Face-to-Face: \$6,794 - \$10,263* (maximum 24 students)	Online: \$6,018 (maximum 24 students)
SEATS: <input style="width: 50px;" type="text"/>	SEATS: <input style="width: 50px;" type="text"/>	SEATS: <input style="width: 50px;" type="text"/>	SEATS: <input style="width: 50px;" type="text"/>
Face-to-Face: \$5,357* (maximum 24 students)	Face-to-Face: \$5,357* (maximum 24 students)	Face-to-Face Only	Face-to-Face: \$5,357* (maximum 24 students)
SEATS: <input style="width: 50px;" type="text"/>	SEATS: <input style="width: 50px;" type="text"/>		SEATS: <input style="width: 50px;" type="text"/>

**FINANCIAL INFORMATION**

Awards of up to \$3,000 are available to offset the course cost and service fees. Before applying, please consider if your community will incur additional expenses, excluding salary, to participate in this training. Please provide details on additional expenses and also how your community will fund the total course costs (i.e. training budget, additional grants, etc.)

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\_\_\_\_\_

### RATIONALE

Please describe how this award can enhance safety, emergency preparedness, or response in your community. Describe any exceptional needs and / or challenges your community faces in emergency management preparedness. Please provide details about participants from neighbouring communities or agencies who will take part in the training.

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### TERMS AND CONDITIONS

By signing below, I confirm that I have read and agree to the terms and conditions outlined on page 5.

### ENDORSEMENT

**PRIMARY CONTACT:**

**CAO / CITY MANAGER / FIRST NATION LEADER:**

**Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **JIBC Community Public Safety Award**

### **Supported by BC Hydro**

#### **Terms and Conditions**

The following terms and conditions apply to the management and administration of the award:

1. Applicants must be a Municipality, Regional District, or First Nations community located in a BC Hydro service area in British Columbia. Please see the [BC Hydro Service Area Map](#) to confirm eligibility.
2. Communities must be a legal entity; unincorporated communities/electoral areas must apply through their Regional District.
3. The community's Chief Administrative Officer (CAO), City/Town Manager or First Nation Leader must endorse/sign the application.
4. Participants must complete, at their cost, course pre-requisites unless specifically funded through the award.
5. Awards for courses will be deducted from the community/organization's final invoice, upon completion of the training.
6. Communities being awarded funds for locally hosted courses must provide a suitable training location including required presentation equipment.
7. Funds will only be awarded towards the cost of the course. No compensation will be provided for personnel/salary costs, travel and accommodation costs or related expenses incurred by the community/organization.
8. Successful applicants are requested to provide a thank you letter, testimonial, and photographs from the training to demonstrate the impact of the training and assist JIBC in thanking BC Hydro for its support.
9. To ensure the health and safety of our instructors, students and communities, JIBC has developed COVID-19 safety processes for off-campus delivery that will place stringent COVID safety expectations on clients who wish to host the training at their facility. If approved for funding, the Program Manager will work with the community to review the additional COVID Terms and Conditions.