

Attending:

Dr. Stephen Gamble (Chair)
Maria Prevolos (Vice Chair)
Helen Allen
Laurel Douglas
Len Goerke
Connie Kaweesi
Bernadette Spence
Dr. John Stubbs
Samina Tajwar
Mary Ellen Thorburn
Dr. Michel Tarko (President)

Executive:

Colleen Vaughan (VP Academic)
Mike Proud (VP Finance & Operations)
Erin Ramsay (VP Human Resources)
Janet Haberfield (Executive Assistant)

Regrets:

Bernadette Spence

Guests:

Bob Walker, Director, CTLI (02.2)
Kent Highnam, Acting Dean, Community & Social
Justice (04.2)
Tracey Carmichael, Director, Institutional Research
(05.3 and 05.4)

Observers:

Jody Robertson, Director, Communications & Marketing
Brynn Joyce, Organizer, JIBC Student Union

We respectfully acknowledge the Justice Institute of British Columbia's New Westminster campus is located on the unceded Traditional Territories of the Qayqayt and Musqueam Peoples.

2021-02-01 CONSENT AGENDA

MOVED by Laurel Douglas, seconded by Len Goerke
THAT the Consent Agenda be approved as presented
MOTION CARRIED

2021-02-02 PRESENTATIONS

Bob Walker, Director, Centre for Teaching, Learning and Innovation (CTLI), provided a presentation on activities in CTLI. A copy of the presentation will be provided to the Board following the meeting.

Secretarial Note: This is now available on Blackboard.

2021-02-03 REPORTS

03.1 President's Report

The President's Report along with Program Council minutes were previously distributed (copy on file). President and CEO, Michel Tarko provided an overview of his report which has cross-institutional information to provide more insight for Governors. Michel acknowledged the month of June as National Indigenization Month and recently welcomed Elder Caroline Buckshot as a member of the JIBC Elder-In-Resident Program. A Welcome Post will be erected in the JIBC atrium on June 17th and will welcome all peoples to the JIBC.

JIBC is saddened to learn of the recent discovery of the remains of 215 children from the Kamloops Indian Residential School. Our hearts and prayers go out to the Tk'emlups te

Secwépemc First Nation, located on the unceded, traditional territory of the Secwépemc Peoples. JIBC flags are lowered and will remain lowered for one hour for each of the children, starting May 31st until June 8th.

2021-02-04 GOVERNANCE MATTERS (BOARD OPERATIONS)

04.1 Program Termination for International Law Enforcement Certificate (Credentialed)
Related documents were previously distributed (copy on file). Colleen Vaughan spoke to the memo and requested Motions for approval.

MOVED by Maria Preovolos, seconded by Helen Allen

THAT the program, International Law Enforcement Certificate, be terminated effective July 1, 2021 as presented.

MOTION CARRIED.

04.2 School of Health, Community & Social Justice

a) Full Program Proposal – Certificate in Collaborative Conflict Resolution
Kent Highnam, Acting Dean, School of Health, Community and Social Justice was introduced to speak to this new proposal. Following brief discussion, the motion was called.

MOVED by Laurel Douglas, seconded by Helen Allen

THAT the new program, Certificate in Collaborative Conflict Resolution be approved as presented.

MOTION CARRIED

b) Program Terminations (credentialed):

i) Certificate in Conflict Resolution: Specialization in Mediation and Third-Party Intervention
MOVED by Len Goerke, seconded by Helen Allen
THAT the Board approve the suspension of enrollment in the Certification in Conflict Resolution: Specialization in Mediation/Third-Party Intervention program as of September 1, 2021.

MOTION CARRIED.

MOVED by Len Goerke, seconded by Maria Preovolos

THAT the Board approve the termination of the Certificate in Conflict Resolution: Specialization in Mediation and Third-Party Intervention program effective August 31, 2023.

MOTION CARRIED

ii) Certificate in Conflict Resolution: Specialization in Negotiation

MOVED by John Stubbs, seconded by Len Goerke

THAT the Board approve the suspension of enrollment in the Certificate in Conflict Resolution: Specialization in Negotiation program as of September 1, 2021.

MOTION CARRIED.

MOVED by Maria Preovolos, seconded by Laurel Douglas

THAT the Board approve the termination of the Certificate in Conflict Resolution: Specialization in Negotiation program effective August 31, 2023.

iii) Certificate in Family Mediation Certificate

MOVED by Len Goerke, seconded by Laurel Douglas

THAT the Board approve the suspension of enrollment in the Family Mediation Certificate program as of September 1, 2021.

MOTION CARRIED.

MOVED by Len Goerke, seconded by Laurel Douglas

THAT the Board approve the termination of the Family Mediation Certificate effective August 31, 2023.

MOTION CARRIED.

- 04.3 Board Election for Chair and Vice Chair for Year August 1, 2021 to July 31, 2022.
Board Chair, Stephen Gamble, and Maria Prevolos. Vice-Chair, agreed to stand again for another year. A virtual poll indicated there were no other nominations for the positions.
ACTION: By acclamation, Stephen and Maria will remain as Chair and Vice-Chair respectively for a further year August 1, 2021 to July 31, 2022.
- 04.4 Annual Code of Conduct acknowledgement
A copy of the Code of Conduct and Conflict of Interest was previously distributed to Board Governors. All members of the Board agreed to abide by the Code of Conduct and Conflict of Interest bylaws of the Board.
- 04.5 AEST Mandate Letter
A copy of the AEST's JIBC Mandate letter was previously distributed.

MOVED by Maria Prevolos seconded by Samina Tajwar

THAT the AEST JIBC Mandate Letter be approved.

MOTION CARRIED

2021-02-05 STRATEGIC MATTERS

- 05.1 Financial Reports to March 31, 2021
a) Audited Financial Statements F2020/2021
Len George, Chair, Finance & Audit Committee, spoke to the financial statements.

MOVED by Len Goerke, seconded by Laurel Douglas

THAT the Audited Financial Statements be approved as presented.

MOTION CARRIED.

- b) KPMG Audit Finding Report
A copy of this report was previously distributed for information (copy on file).

MOVED by Len Goerke, seconded by Mary Allen Thorburn

THAT the Audit Finding Report be approved as presented.

MOTION CARRIED.

- c) Q4 JIBC MD&A and Financial Reports
A copy of the financial reports was previously distributed for information.
- d) Extension of KPMG's contract with the JIBC by 1 year

Len Goerke, Chair, Financial & Audit Committee advised that the FAC committee discussed this extension at length, and recommended that we extend KPMG's contract for 1 year, following which, a full RFP will take place for new auditors.

MOTION by Len Goerke, seconded by John Stubbs

THAT the Board approve KPMG's contract be extended by 1 year, following which a full RFP will take place.

MOTION CARRIED.

05.2 F2022/2023 Five Year Capital Plan

A copy of the Five Year Capital Plan was previously distributed (copy on file).

MOVED by Len Goerke, seconded by Maria Preovolos

THAT the F2022/2023 Five Year Capital Plan be approved as presented.

MOTION CARRIED.

05.3 Institutional Accountability Plan & Report Draft (IAPR)

A copy of the IAPR was previously distributed (copy on file). Michel introduced Tracey Carmichael, Director, Institutional Research, who provided an overview of the IAPR report.

MOVED by John Stubbs, seconded Helen Allen

THAT the draft Institutional Accountability Plan & Report be received as presented.

MOTION CARRIED

05.4 KPI Report F2021

The KPI report was previously distributed (copy on file). Tracey Carmichael provided an overview of the KPI report.

05.5 Strategic Plan – extension from 2025 - 2027

Stephen Gamble recommended that due to COVID and the virtual workload, the Strategic Plan finalization be extended from 2025 to 2027.

MOVED by Len Goerke, seconded Laurel Douglas

THAT the Strategic Plan completion date be moved from 2025 to 2027.

MOTION CARRIED.

2021-02-06 NEXT MEETINGS

2021: September 23, November 18

The meeting moved into In-Camera with/without the Executive.

Dr. Stephen Gamble
Board Chair

Dr. Michel Tarko
President and CEO