



JIBC BOARD OF GOVERNORS (APPROVED)
Minutes of Regular meeting
November 25, 2021 - 1:30 p.m.
Conducted virtually via Teams

Attending:

Dr. Stephen Gamble (Chair)
Maria Preovolos (Vice Chair)
Helen Allen
Laurel Douglas
Len Goerke
Kristin Rivers
Jamie Sterritt
Dr. John Stubbs
Samina Tajwar
Mary Ellen Thorburn
Terry Yung
Dr. Michel Tarko (President)

Executive:

Colleen Vaughan (VP Academic)
Mike Proud (VP Finance & Operations)
Cindy Dopson (VP People & Culture)
Janet Haberfield (Executive Assistant)

Regrets:

Guests:

Tracey Carmichael, Director, IR (05.2)

Observers:

Alexandra Nguyen, Organizer, JIBC Student Union

We respectfully acknowledge the Justice Institute of British Columbia's New Westminster campus is located on the unceded Traditional Territories of the Qayqayt and Musqueam Peoples.

2021-04-01 CONSENT AGENDA

MOVED by Jamie Sterritt, seconded by Samina Tajwar
THAT the Consent Agenda be approved as presented
MOTION CARRIED

2021-04-02 PRESENTATIONS

No presentation.

2021-04-03 REPORTS

03.1 President's Report

The President's Report along with Program Council minutes was previously distributed (copy on file). Michel provided an overview and update on a virtual meeting with the Presidents of the BCAIU member institutions and the Deputy Minister and three Assistant Deputy Ministers which briefly spoke to funding, the deficits for our sector; State of Emergency, and potential of running deficits into a 3rd year.

The question was raised as to whether metrics have been done to assess the benefits of online delivery versus face-to-face delivery. Some responses noted were:

- A recent faculty survey indicated good feedback
- Online delivery reaches a broader base of students

- Course evaluations throughout the pandemic have had specific questions added with regard to the change from face-to-face and online and so far there has been a very high appreciation of engagement for online courses.
- Online is best for those who would normally have to travel – students are saying this has made it much easier for them.
- Micro-credentials have been a big part of the programming we do, for many years.

The report was well received, and Governors appreciated the embedded hyperlinks. Michel thanked Jody Robertson, Director Communications for her great work on the report.

2021-04-04 GOVERNANCE MATTERS (BOARD OPERATIONS)

04.1 Policy: Board of governors Travel Expenses

A draft of this policy was previously provided to the Board (copy on file). This moves the Board to per diem expenses in line with provincial figures posted on the Provincial website.

MOVED by John Stubbs, seconded by Laurel Douglas

THAT the Board of Governors Travel Expense Policy be approved as presented.

MOTION CARRIED

04.2 Program Termination: Bachelor of Public Safety Administration

Colleen Vaughan provided an overview of this degree, noting a downturn in the uptake over the past couple of years and requested approval to terminate the Bachelor of Public Safety Administration effective December 1, 2021.

MOVED by Terry Yung, seconded by Len Goerke

THAT the Bachelor of Public of Safety Administration be approved for termination effective December 1, 2021.

MOTION CARRIED

04.3 Draft Joint Boards Meeting Agenda

A copy of the joint Boards meeting to be held immediately after this meeting, was provided for information.

2021-04-05 STRATEGIC MATTERS

05.1 Q2 Financial Reports to July 31, 2021

The financial reports were previously distributed (copy on file). Mike Proud, Vice President, Finance & Operations, provided an overview of the financials package as presented. The new ADM, Jason Butler has asked to attend a Finance & Audit Committee (FAC) meeting for each of the PSIs (March 2022) to talk about the government's update on AEST's approach to deficits – following direction from Treasury Board. Mr. Butler has been invited to attend the March 22, 2022 FAC meeting. (This is now confirmed).

Further to the Auditor General's Report on Fraud Progress Management, JIBC does have strong fraud risk mitigation steps in place but policies and procedures to support this will be developed to address gaps and to provide internal controls for JIBC.

JIBC has also embarked on applying for charity status with the CRA.

MOVED by Len Goerke, seconded by Mary Ellen Thorburn

**THAT the financial reports to July 31, 2021 be approved as presented.
MOTION CARRIED.**

05.2 KPIs Q2

Tracey Carmichael, Director, Institutional Research was introduced and provided a review of the KPI report previously distributed (copy on file). In F23 the KPIs will be presented in a different format to show our progress towards achieving our strategic goals. Governors were pleased with the report. Michel thanked Tracey for her great work on KPIs.

2021-04-06 NEXT MEETINGS

2022: March 24, June 2, September 22, November 24



Dr. Stephen Gamble
Board Chair



Dr. Michel Tarko
President and CEO