



JOB POSTING

Date: August 15, 2022

Competition: #22-81

APPLICATIONS ARE INVITED FOR THE FOLLOWING REGULAR FULL-TIME POSITION

Position: Librarian, Metadata & Collections

Division: Library

Location: New Westminster, BC

Reporting To: Director, Library Services

Justice Institute of British Columbia:

Justice Institute of British Columbia (JIBC) is Canada's leading public safety educator with a mission to develop dynamic justice and public safety professionals through its exceptional applied education, training and research. JIBC offers internationally recognized education that leads to certificates, diplomas, bachelor's degrees and graduate certificates; exceptional continuing education for work and career-related learning and development; and customized contract training to government agencies and private organizations worldwide. Each year, over 36,000 students study at one of JIBC's six campuses in B.C., through online education, and at locations in more than 150 BC communities, as well as sites across Canada and around the world. Our education contributes to safer communities and a more just society by providing professionals with the knowledge, skills and abilities to excel at every stage of their careers and make a difference every day.

Position Summary:

JIBC is looking for a knowledgeable and collaborative Librarian to guide the metadata work in our Library and to coordinate collections.

The Librarian, Metadata & Collections, brings vision and expertise around cataloguing practice, the enhancement and remediation of metadata to improve discovery for Library users, and inclusivity and decolonization of our cataloguing and metadata practices. This position oversees and provides original and complex copy cataloguing with a systematic approach to data integrity and problem-solving in the catalogue. The person in the role also works closely with the Librarian, e-Resources and Systems and requires an understanding of how cataloguing and systems intersect, an analytical and "systems thinking" mindset, flexibility, and openness to change.

As coordinator of collections, this position collaborates with the library team to ensure that collection selection, deselection, acquisition, organization, and evaluation meet the current and future needs of Institute stakeholders and reflects emerging practices, standards, and trends. Includes the management of the physical collection.

The Librarian, Metadata & Collections, also acts as the liaison librarian for faculty from several divisions at JIBC, as well as teaching information literacy workshops and providing reference and AskAway services.

This librarian will join a team of two other librarians who work collaboratively with the Director, Library Services and a team of library technicians and assistants. The library team also works closely with other departments at JIBC.

Qualifications & Requirements:

Academic:

- Master's Degree in Library Science from an ALA-accredited university.

Experience:

- Minimum of two years post master's degree Library Science (MLIS) professional experience, academic preferred;
- Experience with integrated library systems and supporting library discovery interfaces;
- Experience with collection development;
- Experience providing reference services to students in a post-secondary environment;
- Experience delivering library instruction, preferably in an academic setting.

Knowledge/Training:

- Knowledge or experience in subject areas such as fire, emergency medicine, criminology is an asset;
- Knowledge of trends, issues, and resources in digital library development, metadata and cataloging standards, and data management in academic libraries;
- Knowledge of adult education principles;
- Excellent knowledge and understanding of information literacy goals, trends and developments;
- Demonstrated ability to develop and deliver effective and engaging instruction sessions;
- Broad knowledge of print and electronic resources for a wide variety of disciplines;
- Comprehensive knowledge of reference services for a wide variety of subjects;
- Working knowledge of an integrated library system, preferably SIRSI;
- Working knowledge of educational technology as it applies to libraries, including BlackBoard LMS;
- Working knowledge of APA citation style;
- Familiarity with SpringShare products e.g., LibGuides and LibCal;
- Ability to ensure compliance with national and local standards, including LC Classification and other appropriate cataloging and metadata standards;
- Ability to test and recommend new tools or processes for managing bibliographic metadata and associated workflows.

Infrequent evening and weekend work may be required.

We offer a total compensation package that includes a benefit plan, which includes Extended Health and Dental Benefits after three months, and enrollment in the College Pension Plan upon hire. In addition, we offer 20 vacation days and 10 Personal Days annually (pro-rated in first year), as well as generous other leave entitlements.

Salary Range: \$78,195 to \$86,883 per annum (Fair Comparison Job Level P3)

Posting Date: August 15, 2022

Closing Date: September 5, 2022

Please submit a resume/CV, cover letter and *copies of academic / professional credentials*, quoting Competition #22-81 via email to People & Culture at hr@jibc.ca

For more information about this position, please contact:
April Haddad, Director, Library Services at ahaddad@jibc.ca

Justice Institute of British Columbia is an equal opportunity employer and is interested in broadening the diversity of its staff. We encourage applications from visible minorities, Indigenous peoples and persons with disabilities.

