



**Justice  
Institute**  
BRITISH COLUMBIA

**JIBC BOARD OF GOVERNORS (APPROVED)**  
**Minutes of Regular meeting**  
**November 24, 2022 – 1 p.m.**  
**The Hart House, Burnaby**

Attending:

Dr. Stephen Gamble (Chair)  
Maria Prevolos (Vice Chair)  
Helen Allen  
Laurel Douglas  
Len Goerke  
John Stubbs  
Samina Tajwar  
Mary Ellen Thorburn  
Dr. Michel Tarko (President)

Executive:

Colleen Vaughan (VP Academic)  
Mike Proud (VP Finance & Operations)  
Cindy Dopson (VP People & Culture)

Minute Taker:

Janet Haberfield (Executive Assistant)

Regrets:

Jamie Sterritt  
Terry Yung

Observer:

Lief Garrett, Director, External Relations, JI Student Union

*We respectfully acknowledge that today we are on the ancestral and unceded homelands of the hən̓q̓əmi̓n̓əm̓ (Hankeme-nem) and Sk̓wx̓wú7mesh (Squamish) speaking peoples.*

**2022-04-01 CONSENT AGENDA**

**MOVED by John Stubbs, seconded by Helen Allen**  
**THAT the Consent Agenda be approved as presented**  
**MOTION CARRIED**

**2022-04-02 PRESENTATIONS**

02.1 Organizational Structure with Student FTE/Head Count

A copy of the document was previously distributed (copy on file). Cindy Dobson provided some background on organizational changes and planning which has been assigned to Executive responsibility. With the student headcount noted, there is lots of opportunity to look at alumni. Governors appreciated the document and recommended it come back to the board once or twice per year

**2022-04-03 REPORTS**

03.1 President's Report

The President's Report along with Program Council minutes was previously distributed (copy on file). Michel spoke to the highlights:

- \* Minister Kang's Visit to Maple Ridge and New Westminster Campus
- \* Victoria campus move to the Cedar building which is part of Royal Roads University – the first classes in the new campus will commence January 9<sup>th</sup>, 2023.

- \* Kelowna Campus – we have received an offer of a new lease of a 2 year extension plus 3 X 1-year extensions from December this year. Many thanks to Board Governor Laurel Douglas who worked to seek out other venues for the campus.
- \* Chilliwack – following consultations with First Nations, they did not consent to our proposed disposition however the Ministry has written back noting there is no justification for the land to be considered First Nations. Today, we submitted a check list to trigger the disposition to go ahead.
- \* With an impending change of government ministers, our request to move from a uni-cameral to bi-cameral model will require reaching out to the ADM. Michel will reach out to the ADM in due course to follow this up.

**2022-04-04 GOVERNANCE MATTERS (BOARD OPERATIONS)**

04.1 Program Termination – Diploma in Fire Safety Studies

A memo and report were previously distributed (copy on file). Broad consultation and discussion took place prior to making this decision but noted there was insufficient demand for the credential which was also not financially viable.

**MOVED by Len Goerke, seconded by Maria Prevolos**

**THAT the Diploma in Fire Safety Studies be terminated as recommended.**

**MOTION CARRIED.**

**2022-04-05 STRATEGIC MATTERS**

05.1 F2023 Q2 Financial Report\*

A copy of the Q2 financial reports was previously distributed (copy on file). Len Goerke advised the Finance & Audit Committee meeting took place earlier in the month and requested Mike Proud provide some high-level comments on the financials.

**MOVED by Len Goerke, seconded by Helen Allen**

**THAT the F2023 Q2 financial reports be approved as presented.**

**MOTION CARRIED**

05.2 Annual Report

A copy of the Annual Report was previously distributed (copy on file). Many thanks to the Executive, Communications and Marketing and everyone involved in bringing this to fruition.

The meeting moved to In-Camera.

**2022-04-06 NEXT MEETINGS**

**2023: March 23<sup>rd</sup>  
June 15<sup>th</sup>  
September 28<sup>th</sup>  
November 23<sup>rd</sup>**




---

Dr. Stephen Gamble  
Board Chair




---

Dr. Michel Tarko  
President and CEO