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## **Memorandum of Understanding**

between

**Justice Institute of British Columbia**

and

**British Columbia Lottery Corporation**


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This memorandum of understanding is entered into between the Justice Institute of British Columbia (JIBC) and the British Columbia Lottery Corporation (BCLC).

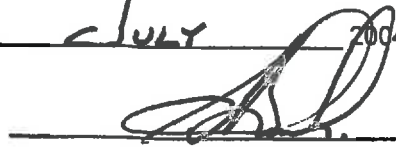
1. BCLC has contracted the JIBC, under a separate agreement, to design and develop a training standard, in the form of a course and complete set of course materials, for casino security officers in BC. That contract is for course standard and material development only, and does not encompass training delivery. The training standard and training materials that will be produced pursuant to that contract will be the intellectual property of BCLC.
2. It is the intention of the BCLC to introduce a policy under which all casino security officers in BC are required to complete this new training standard in order to obtain or to continue employment as casino security officers.
3. The BCLC and the JIBC have agreed that the delivery of this training to casino security officers will be exclusively carried out by the JIBC.
4. The JIBC will deliver this training on a fee-for-service cost-recovery basis. The BCLC will not pay the JIBC to run the courses. The JIBC will not pay the BCLC any fees or royalties for the use of the BCLC's training standard and materials.
5. The JIBC will deliver the new training program several ways:
  - (a) Through open registration fee-for-service course offerings, as frequently as student demand warrants, at each of the following locations:
    - i. At the JIBC main campus in New Westminster.
    - ii. At the JIBC satellite campus in downtown Victoria.
    - iii. At satellite locations to be determined, possibly in partnership with other community colleges, in Kelowna and Prince George.
  - (b) Through contract delivery to casino operators at locations of their choosing.

- (c) Through alternative means of delivery, where necessary and appropriate, at the request of casino operators, for individual students in parts of the province where it is not feasible to deliver conventional instructor-lead classroom training.
6. The JIBC undertakes to work cooperatively with the BCLC and casino operators to ensure that the required training needs of casino operators and their employees is met on as timely and cost effective basis as is reasonably possible.
  7. Open registration fee-for-service offerings of the course will be open to members of the general public.
  8. In addition to delivering the required training for casino security officers, the JIBC will provide the BCLC with advice – on request - on setting up the policies and procedures necessary to administer a mandatory training requirement for casino security officers.
  9. If the BCLC determines that the requirement for mandatory training will permit any sort of grandfathering of currently employed casino security officers, or exemptions from training on the basis of prior experience and/or learning, the JIBC will provide administration of these processes, whether they involve the assessment of prior learning and experience, and/or the administration of testing. These administrative and testing processes will be delivered on a fee-for-service basis, at fee levels to be established by the JIBC in consultation with the BCLC.
  10. If the BCLC determines that the requirement for mandatory training includes a requirement for periodic re-training and/or re-testing and/or recertification, the JIBC will deliver these training services on a fee-for service, cost-recovery basis.

Signed the 14<sup>th</sup> day of JULY 2004.



President, JIBC  
Jack McGee



BC Lottery Corporation



Vice President, Education JIBC  
Pat Ross

BC Lottery Corporation