

OFFICIAL COURSE OUTLINE

Course Code:	CRES-1409
Short Title:	Separate Meetings
Long Title:	Separate Meetings: Pre-Mediation and Caucusing
Prerequisites:	CRES-1100 (formerly CCR100) or CRES-1101 (formerly CCR101), and CRES-1180 (formerly CCR180)
Co-requisites:	None
School:	Health, Community and Social Justice
Division/Academy/Centre:	Conflict Resolution
Previous Code & Title:	CCR415 – Separate Meeting: Pre-Meeting and Caucusing
Course First Offered:	June 1, 2008

Credits:	1.0
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Course Description

In this course, you will learn to recognize when, how and under what circumstances it is appropriate to meet separately with the parties. Mediators may meet separately with the parties in a pre-mediation format or caucus with them during the joint session or between joint sessions. These meetings and related conversations are key components of the mediation process, and they present their own set of challenges and strategies. The mediator should conduct these meetings efficiently and productively while ensuring balance, trust and impartiality. You will practice pre-mediation and joint session caucusing in role-play simulations with the support and assistance of skill coaches.

Course Goals

At the completion of this 2-day (14-hour) course, the learner will be able to:

- Use pre-mediation sessions and caucusing during joint sessions effectively in an interest-based, facilitative mediation process.

Learning Outcomes

Upon successful completion of this course, the learner will be able to:

1. Assess parties' readiness to participate in a mediation process.
2. Support parties' preparedness to negotiate effectively.
3. Assess power dynamics between and among parties.
4. Assess potential impact of power dynamics on the mediation.
5. Build rapport with the parties and begin building confidence in the mediation process.
6. Describe the advantages and disadvantages of caucusing during joint sessions.
7. Identify when and why to caucus.
8. Transfer joint session mediation skills to a separate session caucusing process.
9. Effectively caucus during mediation joint sessions.

10. Maintain balance when meeting separately.
11. Use mediator interventions and skills previously covered in the context of separate meetings.

Course Topics/Content

- Readiness and preparedness.
- Assess power dynamics.
- Confidence and rapport-building.
- Caucusing frameworks.
- Caucusing skills.
- Caucusing practice.

Text & Resource Materials

Required:

Fogel, M. (2002). *Separate Meetings: Pre-Mediation and Caucusing*. New Westminster: Justice Institute of BC

Equivalent JIBC Courses

None

Instructional Method(s) <i>(select all that apply)</i>	Hours
<input checked="" type="checkbox"/> Direct Instruction (lecture, seminar, role plays, independent study, etc.)	14
<input type="checkbox"/> Supervised Practice (includes simulations & labs)	
<input type="checkbox"/> Practice Education, Field Placement, Internship or Co-op	
Total	14

Course Evaluation

The evaluation criteria used for this course are represented below. Specific course evaluation information will be provided by the instructor at the start of the course.

Criterion	% of Final Grade <small>(may be represented as a range)</small>
Course work (activities, assignments, essays, reports, etc.)	
Quizzes and exams	
Simulations/Labs	40%
Attendance/Participation (in class or online)	60%
Practice Education/Internships	
Total	100%

Comments on Evaluation

Course Grading Scheme*

- JIBC1 (A to F) JIBC2 (MAS/NMA) JIBC3(CM/IN) JIBC4 (P/F)

(* <http://www.jibc.ca/policy/3304> Grading policy)

Other Course Guidelines, Procedures and Comments

Learners must attend the full course to receive credit.

View official versions of related JIBC academic regulations and student policies in the JIBC Calendar on the following pages of the JIBC website:

Academic Regulations:

<http://www.jibc.ca/programs-courses/jibc-calendar/academic-regulations>

Student Academic Integrity Policy
Academic Progression Policy
Admissions Policy
Academic Appeals Policy
Evaluation Policy
Grading Policy

Student Policies:

<http://www.jibc.ca/about-jibc/governance/policies>

Access Policy
Harassment Policy – Students
Student Records Policy
Student Code of Conduct Policy

JIBC Core Competencies

The JIBC promotes the development of core and specialized competencies in its programs. Graduates of our programs will demonstrate high levels of competence in the following areas:

- Critical thinking:** Identify and examine issues and ideas; analyze and evaluate options in a variety of fields with differing assumptions, contents and methods.
- Communication, Oral and written:** Demonstrate effective communication skills by selecting the appropriate style, language and form of communication suitable for different audiences and mediums.
- Leadership:** Inspire individuals and teams to reach their potential by embracing innovation through strategic thinking and shared responsibility.
- Independent learning:** Show initiative by acting independently in choosing effective, efficient and appropriate applied learning, research and problem solving strategies.
- Globally minded:** Self-aware of own identity and culture, recognize the interconnectedness of world events and
- Problem solving:** State problems clearly; effectively and efficiently evaluate alternative solutions; choose solutions that maximize positive and minimize negative outcomes.
- Interpersonal relations:** Know and manage ourselves; recognize and acknowledge the needs and emotions of others including those with diverse cultures, backgrounds and capabilities.
- Inter-professional teamwork:** Understand and work productively within and between groups, respect others' perspectives and provide constructive feedback with special attention to inter-professional relationships.
- Information literacy:** Recognize and analyze the extent and nature of an information need; efficiently locate and retrieve information; evaluate it and its sources critically, and use information effectively and ethically.

issues; interact respectfully and authentically across cultures; value multiple perspectives; utilize curiosity to learn with and from others.