



Guidelines for Use of Equipment (Keep in Laptop Case)

1. Use laptop plugged in (very short battery life).
2. Laptop will automatically be logged in.
 - a. If the laptop logs off just press the Enter key.
 - b. Instructors: Contact the Admin. Supervisor for your area for the login information.
 - i. If an instructor or a staff member has a JIBC username and password, they can connect to their JIBC account, but they **MUST** connect to the network by cable (not wireless).
3. Computer automatically connects to **JIBC student Wi-Fi** when onsite at a JIBC Campus.
4. A mouse is provided for your convenience. If you prefer to use the mouse touch pad and it is locked:
 - a. **Double tap** on the top left corner of the **mouse pad** (where there is a very small light)
 - b. You will get a message that the mouse pad has been unlocked.
5. **Save** files on a USB Flash Drive. If you save files on the desktop, they will automatically be erased by the system following a power loss, reboot, or shut down. **The laptop automatically shuts down, locks the user out and reboots at approx. 2:00am.**
6. When finished using the computer, **place ALL components** in the case.
7. **Return** laptop to a Library Staff member at the Circulation Desk.
 - a. Do not drop it off or leave unattended on the front counter.

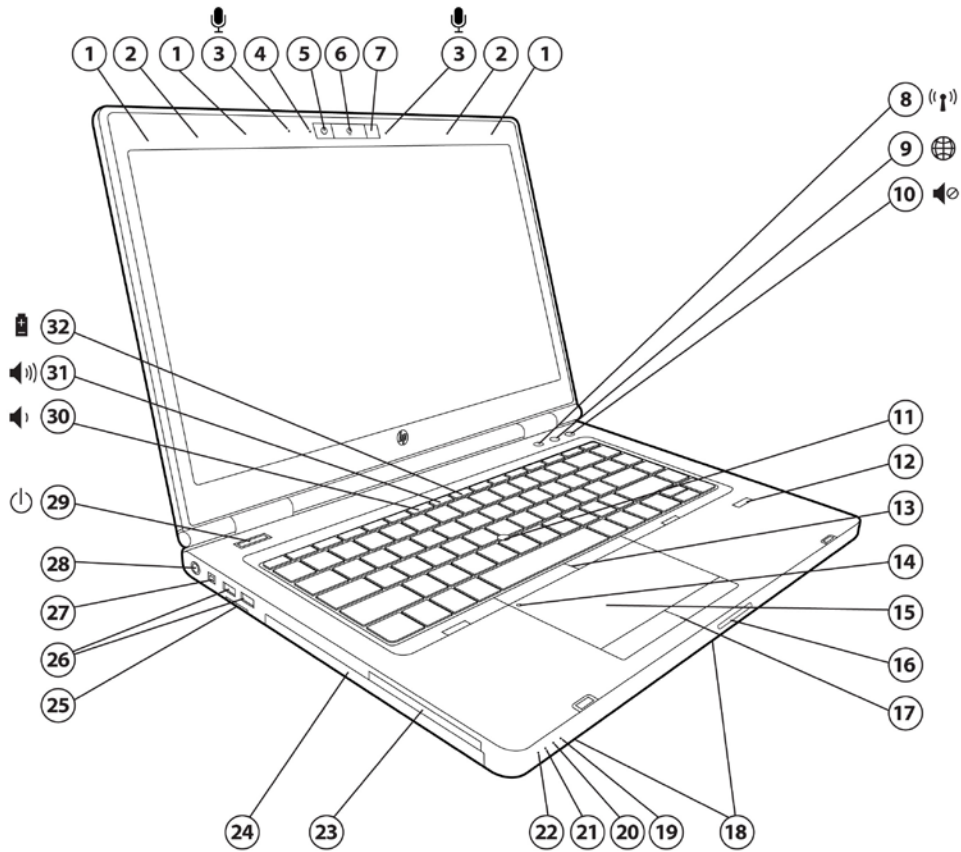
Contact:

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HP EliteBook 8470p Notebook PC

<http://h20195.www2.hp.com/v2/GetPDF.aspx%2Fc04154918.pdf>



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| 1. WLAN antennas (3) | 17. Touchpad pick buttons |
| 2. WWAN antennas | 18. Stereo speakers (see bottom view) |
| 3. Dual-microphone array | 19. Hard drive activity / HP 3D DriveGuard LED indicator |
| 4. Webcam LED indicator (with optional webcam) | 20. Battery charging LED indicator |
| 5. Optional 720p HD webcam | 21. Power/standby LED indicator |
| 6. HP Night Light on button | 22. Wireless on/off LED indicator |
| 7. HP Night Light | 23. ExpressCard/54 slot |
| 8. Wireless on/off button with LED indicator | 24. Upgrade Bay (optical drive, second hard drive or weight saver) |
| 9. HP Web Browser button with LED indicator | 25. Secure Digital slot |
| 10. Volume mute button with LED indicator | 26. (2) USB 3.0 ports |
| 11. Pointstick | 27. 1394a port |
| 12. Optional HP Fingerprint Sensor | 28. Power connector |
| 13. Pointstick pick buttons | 29. Power button with LED indicator |
| 14. Touchpad on/off button with LED indicator | 30. Volume down function key |
| 15. Touchpad with scroll zone | 31. Volume up function key |
| 16. Display release latch | 32. HP Power Assistant function key |

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From page 1 of:

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